

ACCESS TO BUILDINGS

The Superintendent of Schools shall designate those school officials that may have key access to school buildings.

Only the designated officials may gain access to school buildings after school hours, and then only for the purpose of conducting school-related business.

Teachers shall be issued keys at the beginning of the school year for the rooms being used by the teacher. Students are not to be loaned school or classroom keys for any reason nor should they be allowed to remain in the building unsupervised.

Adopted: February 26, 1996