## REPORTING OF HAZARDS

The Board of Education recognizes its responsibility to provide an environment which is reasonably secure from known hazards. The Board therefore directs the Superintendent of Schools and all professional and support staff members to comply with occupational safety and health regulations, including the Hazard Communication Standard and "Right-to-Know" legislation.

The Superintendent will direct appropriate personnel to develop and oversee a written hazard communication program. Such program will include the following:

- 1. the acquisition, maintenance and review of Material Safety Data Sheets (MSDS's) for all known hazardous materials on district property;
- 2. the compilation of a hazardous materials inventory;
- 3. employee training in hazardous materials management and protection; and
- 4. the recording of all incidents involving exposure to known hazardous materials.

The district will comply with the requirements for the visual notification of pesticide spraying as set forth in the Environmental Conservation Law.

Members of the school community should report any unsafe building or equipment conditions to the main office immediately. In addition, designated administrators will provide notice of hazardous materials within 72 hours of an employee request.

Adopted: February 26, 1996