

TEXTBOOK SELECTION AND ADOPTION

The Board of Education has the power and duty to prescribe the textbooks to be used in the Niskayuna schools. This designation is based on the recommendations of the Superintendent of Schools.

Textbooks are defined as any book or book substitute including workbooks and manuals which a pupil is required to use as a text, or text substitute, in a particular class or program in the school legally attended.

Responsibility for the selection of textbooks is delegated to the Superintendent with the understanding the Superintendent will seek recommendations from the professional staff.

Approved textbooks should be reviewed on a scheduled basis using a process and criterion established by the Assistant Superintendent for Instruction.

When it is necessary to select a new text, the staff affected by the selection should be consulted and a selection procedure should be established by the Assistant Superintendent for Instruction. The criteria established by the State Education Department for the selection of textbooks should be considered by staff members involved in the selection process and supplemented with district criteria.

Adopted: February 26, 1996