Administrators Present: Salvaggio, Bourgeois, Shea

Administrators Absent: Also Attending: R. Grastorf, M. Leon, R. Panico, J. Rickert, M. Kim, L. Farina, K. Kelley

1. Welcome -

President Sosnow called the Regular Meeting of the Niskayuna Board of Education to order at 8:03 p.m.

Call to Order

Jeanne Sosnow

Presiding Officer

Reports -

A. Superintendent Salvaggio reported a smooth opening of school despite the best efforts of Tropical Storm Irene. A special appreciation for our Instructional, Transportation and Food Service teams for making this happen. She reported that she and Communications Specialist Matt Leon have gone to schools around the district taking pictures of the students as they come back. More pictures will be taken at Craig for our very first Full Day of Kindergarten.

The superintendent addressed some issues that our neighbors are dealing with as a result of Irene. Today, Dr. Charles Dedrick let us know that communities of Schoharie, Middleburg, and Prattsville are experiencing a mandatory evacuation. In speaking to the superintendent at Schoharie, we learned that even emergency vehicles are being evacuated. Superintendent Brian Sherman gave a short list of supplies desperately needed. This list has been posted to our First Class email site, and we will ensure that we get the information out to as many employees and community members as possible. We will collect donated items in the Superintendent's office and arrange for their transport to Schoharie.

Within our own schools, we had roof leaks as a result of the storm, including in the Media Center at the High School. John Rabine will be working with the architect to isolate that problem. In addition, there was some flooding, specifically in the vaulted areas, and loss of power to three of our schools. Recognition goes to our Food, Maintenance, and Transportation people who dealt with the nuts and bolts of keeping us going under these circumstances.

- B. Mrs. Salvaggio shared a letter of appreciation which had been sent to her regarding Principal Luke Rakoczy. She also recognized Jackie Carrese, who has on three separate recent occasions, requested support letters for grant opportunities, including the College of Nanoscale Science at Albany University and others. Also from our Science Department, Ms. Salvaggio received a letter at the end of August congratulating Science Teacher Paul Scott for having been selected as a New York State finalist for the 2011 Presidential Award for Excellence in Mathematics and Science Teaching.
- C. The Board was represented by several members at the Opening Day Celebration. Mrs. Gordon and others congratulated Dr. Shea, Mr. Bourgeois, and Superintendent Salvaggio on their opening presentations. Mr. Winchester pointed out that custodian, Ken Test, also lost a trememdous amount due to Irene. Mr. Winchester announced that a Chinese GuestTeacher from several years ago is interested in exploring relationships with schools, and opening the door to further conversation on that in the future. Mr. Winchester attended the Middle School Review with Jack Berckemeyer.

Mr. Hudson discussed the presence of the Hollywood Movie in the making "The Place Beyond the Pines". Two of our school sites were used by the production crew - the parking lot at Van Antwerp Middle School and the cafeteria in the High School. He pointed out that their presence here was

Superintendent's Report

Recognition of: Jackie Carrese, Paul Scott

Board Report

Kind of meeting

District Office Board Room

initiated by a high school student. In addition, he mentioned that they are looking for a high school production intern.

Mrs. Mauro attended a BOCES meeting on 8/29. Mrs. Sosnow discussed the upcoming CAPSBA Meeting Schedule, including the first meeting slated for 10/3/11 with Kathy Ahearn.

III. Comments from the Community

There were no comments from the community

IV. Consent Agenda

Cupp, Julie

Mr. Winchester moved that the Board of Education, upon recommendation of the Superintendent of Sschools, approve the actions recommended in the consent agenda of items A-C listed below. Mrs. Gordon seconded. Motion carried 7-0.

A. . . Minutes of Regular Meeting of August 23, 2011

B. ...approve the following Personnel Actions:

Instructional - Replacement

a. Name Assignment

Effective Date <u>Salary</u> MA 1-40 Elem/Glencliff 9/1/11 - 6/30/12

b. Instructional - Part-Time

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>FTE</u>	<u>Salary</u>
Moore, Shelby	Social Studies/VA	9/6/11- 6/22/1	.25	MA 2
Ploss, Julie	Music/District	9/6/11 6/22/12	.25	MA 6

Instructional - Leave of Absence

<u>Assignment</u> Name

Effective Date

Approx. 11/21/11 - 1/6/12 ELA/Iroquois Callagan, Heather

Non-Instructional - Appointment - Probationary d.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>	
Marston, Melissa	CA/HS	9/1/11	NESPA-CA-Step 7	Marston
Anatriellio, Margaret	Cook/Manage	r/Hillside 9/1/11	\$18,008.83	Anatriellio
Bergami, Antonio	Cleaner/HS	8/29/11	\$30,500	Bergami
				I

Non-Instructional - Appointment - Part-Time Bus Drivers e. 2011-2012 school year

<u>Name</u>	<u>Hrs.</u>	<u>Salary</u>	
Ackerley, Faith	2.25	As per contract	Ackerley
Allanson, Bernie	4.50	As per contract	Allanson
Almy, Bambi	5.75	As per contract	Almy
Barcolm Terry	4.50	As per contract	Barcolm
Brown, Randy	5.75	As per contract	Brown
Burchill, Jennifer	5.25	As per contract	Burchill

Community Comments

Consent Agenda

Approval Minutes

Routine Personnel

Cupp

Moore **Ploss**

Callagan

Jeanne Sosnow

Presiding Officer

Date

Non-Instructional – Appointment – Part-Time Bus Drivers – (cont.) 2011-12 School Year

<u>Name</u>	<u>Hrs.</u>	<u>Salary</u>	
Bush, Frank	5.00	As per contract	Bush
Busse, Paul	2.00	As per contract	Busse
Cook, Katherine	5.50	As per contract	Cook
Davis, William	5.75	As per contract	Davis
Degener, John	2.00	As per contract	Degener
DeMartino, Salvatore	5.75	As per contract	DeMartino
Dickinson, Al	5.00	As per contract	Dickinson
Harrison-Smith, Elise	5.25	As per contract	Harrison-Smith
Hausler, Robert	5.25	As per contract	Hausler
Hensel, Robert	5.00	As per contract	Hensel
Hill, Robert	4.25	As per contract	Hill
Jodharam, Clifford	5.00	As per contract	Jodharam
Kelly, John	4.50	As per contract	Kelly
Kownack, Mary	4.50	As per contract	Kownack
Mansfield, Theodora	4.25	As per contract	Mansfield
Martin, Richard	4.50	As per contract	Martin
McGreevy, Frances	5.00	As per contract	McGreevy
McNulty, Diane	5.00	As per contract	McNulty
Miorin, William	5.00	As per contract	Miorin
Muller, Fredrik	5.00	As per contract	Muller
Mullin, John	4.50	As per contract	Mullin
Nadeau, Yvette	5.75	As per contract	Nadeau
Narain, Mookesh	4.50	As per contract	Narain
Owens, David	4.25	As per contract	Owens
Ragucci, Nicholas	4.75	As per contract	Ragucci
Ribeca, Massimo	5.50	As per contract	Ribeca
Ruggiero, Patrick	5.50	As per contract	Ruggiero
Selke, Deb	4.50	As per contract	Selke
Sgueglia, Guido	5.25	As per contract	Sgueglia
Shafarzek, Deborah	5.50	As per contract	Shafarzek
Shalala, Mark	5.25	As per contract	Shalala
Singh, Cindi	4.75	As per contract	Singh
Singh, Krishnadatt	5.00	As per contract	Singh
Stevenson, Richard	4.75	As per contract	Stevenson
Williams, Lisa	4.75	As per contract	Williams
Woytowich, Robert	5.00	As per contract	Woytowich
Zeller, Brian	5.25	As per contract	Zeller

f. Non-Instructional -Adjustment

<u>Name</u>	Assignment	Effective Date	
Mullin, John	School Bus Driver/PT	Adjusted from 11/21/05 to 11/7/05	Mullin
Ross, Judy	Cashier/Rosendale	Adjusted from 3 hrs. to 3.5 hrs/day	Ross
	FS Helper/Rosendale	Adjusted from 3.5 to 3.0 hrs/day	Massaroni

a.	Non-Instructional	– Appointment
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Name	Assignment	<u>Effective Date</u>	<u>Salary</u>	
Gudz. Paula	School Bus Driver/Sub	9/6/11	\$15.95	Gudz
Malone, Mark	School Bus Driver/Sub	9/6/11	\$15.95	Malone
Stickney, Tracy	School Bus Driver/Sub	9/6/11	\$15.95	Stickney

Jeanne Sosnow

Presiding Officer

Kind of meeting

Where held

h. Appointment of Approved Staff - These staff have received fingerprint clearance from SED

Assignment <u>Name</u> Substitute Teacher Adair, Rory Substitute Teacher Berry, Karyn Substitute Teacher Bohr, Debra Substitute Teacher Bull, Lauren Volunteer Coach Caouette, Raymond Substitute Teacher Cowley, Karen Substitute Teacher Cyr. Jessica Substitute Teacher Degnan, Kaitlin Substitute Teacher DeNyse, Rebecca Substitute Teacher Dieck, Beth Substitute Teacher Ellis, Sarah Substitute Teacher Fratiai, Emily Substitute Teacher Green, Lindsey Substitute Teacher Hart, Vera Horne, Kaye Substitute Teacher Johnson, Suzanne Substitute Teacher Substitute Teacher LaFlamme, Jessica Marston, Melissa Substitute Teacher Substitute Teacher McCarthy, Jacqueline Substitute Teacher McKee, Michelle Substitute Teacher Mitchell, Alyssa O'Brien, Jessamie Substitute Teacher Substitute Teacher Olsen, Eric Substitute Teacher Pellitteri, Shane Substitute Teacher Polsinelli, Elaine Substitute Teacher Sawyer, Erin Substitute Teacher Schmidt, Jada Substitute Teacher Townsend, Samantha Substitute Teacher Tyler, Jill Substitute Teacher VanCura, Colleen Substitute Teacher Viviani, Marina Substitute Teacher Vora, Amreenbanu

Adair Berry Bohr Bull Caouette Cowley Cyr Degnan DeNyse Dieck Ellis Fratiai Green Hart Horne Johnson LaFlamme Marston McCarthy McKee Mitchell O'Brien Olsen Pellitteri Polsinelli Sawyer Schmidt Townsend Tyler VanCura

Viviani

Vora

Coaches - Crew - Fall 2011 i.

Level	<u>Coach</u>	<u>Salary</u>	
Boys Junior Varsity	Skotarszak, Sabrina	As Per Contract	Skotarszak
Boys Modified	TBD	As Per Contract	
Girls Junior Varsity	Rhoades, Sarah	As Per Contract	Thoades
Girls Modified	Rhoades, Sarah	As Per Contract	
Girls Modified Assista	Rhoades, Jeremy	As Per Contract	
JV Assistant (float)	Grygiel, Molly	As Per Contract	Grygiel

Coach - Volunteer j.

Name	<u>Assignment</u>	
Caouette, Raymond	Assistant Varsity Football	

Caouette

Date _	September 7, 2011	Regular	District Office Board Room	Jeanne Sosnow	Page 5
	Date	Kind of meeting	Where held	Presiding Officer	

C. . . . approve award the 2011-2012 Health Services and First Aid Supplies Bid per ASM IV C in part to:

 Medco
 \$2,884.47

 School Specialty
 2,242.35

 Moore Medical
 2,091.00

 MacGill
 433.11

 \$7,650.93

Health Services and First Aid Supplies Bid

Medco School Specialty Moore Medical MacGill

Bids were issued: June 27, 2011

Bids were opened: July 13, 2011 at 2:00 p.m. Present: Debbie Houlihan and Bob Panico

Fifteen vendors were sent copies of the Bid in order to ensure competition. A complete list with addresses is available at the District Office. The following is a list of vendors that submitted bids.

Medco Supply

MacGill & Co.

Moore Medical Corp.

Bids

School Health Supply

A "No Bid" was received from this vendor:

Nasco

Nebraska Scientific

Laerdal Medical Corp

No Bids

Comments:

In some instances bidders offered lower priced unacceptable substitutes and therefore, the lowest responsive bid that met specifications was taken.

Items #70 and 99 were not bid by any vendor and will be purchased separately. Item #63 is no longer required under this bid, and therefore, will not be purchased.

A detailed spreadsheet analysis highlighting the award items is available at the District Office.

Recommendation:

The lowest responsible bid specifications have been identified and the recommended awards for the 2011-2012 Health Services and First Aid Supplies Bid are to the following vendors:

Medco	\$2,884.47
School Specialty	2,242.35
Moore Medical	2,091.00
MacGill	433.11
	\$7,650.93

Medco School Specialty Moore Medical MacGill

This bid has been reviewed by Mrs. Eileen Johnson and Mr. Larry Gillooley and they support this recommendation.

V. Instructional

A. NYS Regents Reform Agenda will be postponed until the next meeting.

Regular
Kind of meeting

B. Focus Areas for 2011-2012 -

The message at the Opening Day Ceremony was that we need to continue work on things that we are already doing at Niskayuna, but reframe them. The motto of "Together – we can" was reiterated. The following are the areas in which the focus will be maintained:

- Niskayuna will continue the pursuit of excellence. We will continue to work on striving for both academic and personal student achievement.
- Implementation of APPR is critical. The rational is that the most important thing we can do is to provide every child in the district with a quality teacher. This is as important to our teachers and principals as it is to our students.
- C. School Sponsored Student Trip -

Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the Model UN Club trip to Montreal, Quebec, Canada from Thursday, November 10 through Sunday, November 13, 2011 per ASM VC.

Mrs. Oriola seconded. Motion carried 7-0.

VI. Business

A. Submission of Adjusted Tax Warrants -

Mrs. Gordon moved that the boxboard of Education, upon the recommendation of the Superintendent of Schools, approve the approve the revised tax rolls, tax rates, tax levies and tax warrants by town for the 2011-2012 school year as outlined below in part and completely by attached ASM VI A:

1. Be it resolved that the tax rates per \$1000 of assessed valuation for <u>2011-2012</u> be as follows:

	<u>Homestead</u>		Non-Homestead	
Niskayuna #2, #4, and #5	\$ 17.4676	\$	22.8692	
Glenville #15	\$ 19.1278	\$	24.9809	
Colonie #4	\$ 26.2921	\$	36.0399	
Clifton Park #1	\$ 30.1023	\$	39.1942	

- 2. Be it further resolved that the school taxes are extended for the tax rolls of this district for the school year 2011-2012 in the amount of \$49,340,959.
- 3. Be it further resolved that the taxes, so extended against the taxable real property within the district as appears on the tax rolls, are hereby levied.
- 4. Be it further resolved that the Board of Education is to execute the proper warrants for the tax rolls and after the warrants are executed to deliver the same to the tax collectors of the district in the following amounts:

Focus Areas for 2011-2012

School Sponsored Student Trip — Model UN

Submission of Adjusted Tax Warrants Regular
Kind of meeting

ng

Jeanne Sosnow Presiding Officer

B. Approval of Tax Certiorari -

B – 1. Mrs. Gordon moved that the Board of Education, upon the approval of the Superintendent of Schools, approve a total refund of \$1,987.62 shall be paid due to a reduction in the assessed value of tax map parcel 50.8-1-53 owned by Rodney and Rachelle Standage, as per ASM VI B-1. Mr. Winchester seconded.

Approval of Tax Certiorari

Information:

Mr. and Mrs. Standage filed paperwork in accordance with Article 7 of the Real Property Tax Law, seeking a reduction in the assessed value of the property located at 1338 Hawthorn Road, Niskayuna, for the 2009-2010 and 2010-2011 school years.

A decision was made by the assessor to reduce the assessed value of the property for each year as follows:

2009-2010 2010-2011	<u>Original</u> \$360,000 \$360,000	<u>Settlement</u> \$300,000 \$300,000	<u>Refund</u> \$ 982.01 \$1,005.61
		Total Refund	\$1,987.62

Mr. Bourgeois pointed out that this is a refund as ordered by the court, with no accrued interest. Motion carried 7-0.

B-2. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve a tax refund of \$1,424.62 shall be paid due to a reduction in the assessed value of tax map parcel 50.20-1-27 owned by Frank and Clara Jones, as per ASM VI B-2.

Information:

Mr. and Mrs. Jones filed paperwork in accordance with Article 7 of the Real Property Tax Law, seeking a reduction in the assessed value of the property located at 2213 Stoneridge Road, Niskayuna, for the 2010-2011 school year.

A decision was made by the assessor to reduce the assessed value of the property as follows:

2010-2011	<u>Original</u>	<u>Settlement</u>	Refund	
	\$420,000	\$335,000	\$1,424.62	
		Total Refund	\$1,424.62	

Mr. Winchester seconded. Motion carried 7-0.

C. Extracurricular Club Training for October 2011 -

Mrs. Gordon moved that the Board of Education, upon approval of the Superintendent of Schools, approve accounting training for extraclassroom club officers for the 2011-2012 school year. Mrs. Oriola seconded. Motion carried 7-0

Standage

Jones

Extracurricular Club Training

Jeanne Sosnow
Presiding Officer

Information:

Date September 7, 2011

Questar III performed their annual internal audit of operations during this past year and recommended the district consider providing annual training to all staff involved in oversight of extraclassroom activity funds. Questar III also recommended that each club be required to provide meeting minutes and document key information and the intended activities of each club.

The district has contacted Joe Heroux, internal auditor from Questar III BOCES, to request training dates for October 2011. Club advisors and student officers will be required to attend a meeting to obtain guidance on the proper procedures for tracking revenues and expenditures. The training will also provide an overview of the proper documentation that is required for cash disbursements and monthly bank reconciliations.

Clubs will be required to submit these reports on a monthly basis for district records and review. We will appraise the Board of Education of the dates these trainings will be provided once the dates are finalized.

Discussion: Mr. Bourgeois advised that approximately 24-28 high school and middle school class officers and club officers would be trained during this time. Training would occur after school.

VII. Personnel

There were no Personnel matters.

VIII. General

- A. The Board "Retreat" with the Superintendent is set for Thursday 9/22/2011 starting at 6:00 p.m. Details to follow.
- D. Field Trip Discussion (continued from previous Board meeting)

Executive Summary has been developed to facilitate networking of ideas. Dr. Shea, Mr. Bourgeois, and Superintendent Salvaggio will meet Friday with volunteers to establish draft procedures. One tool being used is a spreadsheet of field trip information from last year in hopes of bringing clarity to the discussion. It is a way to distinguish trips based on who goes, when (i.e. during breaks), cost source, etc.) Since information on spreadsheet originated from transportation, some things were not included. For example, Foreign Exchange Trips to other countries were not included.

General themes include:

Curriculum Basis of Trip vs. Specialty Trip

Athletic Contests

Clubs and Organizations

Other Extra-Instructional Activities (i.e. 5th grade classes going to MS for Orientation, same from 8th grade to the HS. These are essential elements of transition – although non-curricular, they are instructional and important

This is a work in progress.

There is general agreement that we need to get an understanding of true costs, not only in dollars. For example, if a trip is not strongly correlated to curriculum, what is the cost in terms of dollars and loss of instruction? Costs also need to include transportation, substitute teachers, TRS, and associated costs. There were zero

Extra Curricular Club Training (continued)

Personnel

General -

Board "Retreat"

Field Trip Discussion

dollars allotted in this year's budget for field trips and a \$60,000 reduction in the money available for substitutes. (Clarification – Although most experienced some reduction in the last budget process, there is some money that has been allotted in this year's budget for clubs and groups such as the Speech and Debate Club.)

Another question posed was regarding what parents are asked to pay for? This entire topic will be addressed in PTO Council in September.

Information from last year will continue to be clarified for purposes of this discussion. Additionally, we will gather more accurate data going forward. (i.e. need clarification on attendance report (Field Trip vs. School Business).

The regular classroom teacher is the best teacher for a student. Teachers, you are the most valuable thing we can provide to our children. This is not about reducing opportunities to our kids; it's about getting a handle on true costs and effects.

IX. Other

X. Executive Session

Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, convene to Executive Session to discuss student matters made confidential by federal law, specific personnel matters, and specific legal matters. Mrs. Gordon seconded. Motion carried 7-0.

There being no further business, the meeting was adjourned at 8:27 p.m.

The Board reconvened to Public Session at 10:45 p.m.

XI. Authorization of the Recommendations from Executive Session and agreed upon amendments

Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools authorize recommendations of the CSE and 504 Committees. Mr. Hudson seconded. Motion carried 7-0.

XII. Adjournment

There being no further business, Mr. Winchester moved to adjourn the meeting at 10:48 p.m. Mr. Hudson seconded. Motion carried 7-0.

Field Trip Discussion (continued)

Executive Session

Reconvene

Authorization of recommendation from Executive Session

CSE, 504

Adjourn

To:

Board of Education

From:

Matt Bourgeois, Assistant Superintendent for Business

Via:

Susan Kay Salvaggio, Superintendent

Re:

2011-2012 Tax Rates - REVISED

Recommended Motion: Move that the Board of Education upon the recommendation of the Superintendent of Schools, approve the revised tax rolls, tax rates, tax levies and tax warrants by town for the 2011-2012 school year as outlined below in ASM VI A:

1. Be it resolved that the tax rates per \$1000 of assessed valuation for <u>2011-2012</u> be as follows:

	_Homestead		Non-Homestead	
Niskayuna #2, #4, and #5	\$	17.4676	\$	22.8692
Glenville #15	\$	19.1278	\$	24.9809
Colonie.#4	\$	26.2921	\$	36.0399
Clifton Park #1	\$	30.1023	\$	39.1942

- 2. Be it further resolved that the school taxes are extended for the tax rolls of this district for the school year 2011-2012 in the amount of \$49,340,959.
- Be it further resolved that the taxes, so extended against the taxable real property within the district as appears on the tax rolls, are hereby levied.
- 4. Be it further resolved that the Board of Education is to execute the proper warrants for the tax rolls and after the warrants are executed to deliver the same to the tax collectors of the district in the following amounts:

(Over)

School Tax Amounts to be Collected by Town

		Homestead		Non-Homestead		
		Taxable	School Taxes	Taxable	School Taxes	Total School
		Assessed	<u>Homestead</u>	Assessed	Non-Homestead	Taxes
		Value	·	<u>Value</u>		
Niskayuna	Local	1,580,872,518	\$27,684,886.12	351,355,675	\$8,035,223.20	\$35,720,109.32
Monayana	Star Program	190,495,966	\$3,256,670.02	90,000	\$2,058.23	\$3,258,728.25
	Total Warrant	1,771,368,484	\$30,941,556.14	351,445,675	\$8,037,281.43	\$38,978,837.57
	total vianan				<u> </u>	
Glenville	Local	145,204,647	\$2,804,729.14	16,408,413	\$409,896.92	\$3,214,626.06
Cicironic	Star Program	22,969,200	\$412,066.57			\$412,066.57
	Total Warrant	168,173,847	\$3,216,795.71	16,408,413	\$409,896.92	\$3,626,692.63
	, 000, 770, 000					
Colonie	Local	57,309,650	\$1,521,628.29	61,281,080	\$2,208,564.00	\$3,730,192.29
Colonie	Star Program	8,605,870	\$211,429.15			\$211,429.15
	Total Warrant	65,915,520	\$1,733,057.44	61,281,080	\$2,208,564.00	\$3,941,621.44
	TOTAL VVCITCIA			-		
Clifton Park	Local	63,583,227	\$1,932,328.20	14,542,134	\$569,967.31	\$2,502,295.51
Onton i an	Star Program	10,291,910	\$291,483.33			\$291,483.33
	Total Warrant	73,875,137	\$2,223,811.53	14,542,134	\$569,967.31	\$2,793,778.84
	10(a) VVallant			-		
	Summary:					
	Local	\$1,846,970,042	\$33,943,571.75	\$443,587,302	\$11,223,651.43	\$45,167,223.18
	STAR	\$232,362,946	\$4,171,649.07	\$90,000	\$2,058.23	\$4,173,707.30
	Grand Total	\$2,079,332,988	\$38,115,220.82	\$443,677,302	\$11,225,709.66	\$49,340,930.48
						(See Note)

Note: Total tax levy = \$49,340,959. Difference of \$28.52 due to rounding.

District's anticipated state aid for 2011-2012 is estimated to be \$20,693,005