

Members present: Buhrmaster, Gordon, Hudson, Oriola, Mauro, Sosnow, Winchester  
 Members absent None

Administrators Present: Salvaggio, Bourgeois, Shea, Grastorf  
 Administrators Absent: \_\_\_\_\_  
 Also Attending M. Leon, Faculty and Community Members

**I. Welcome -**

President Sosnow called the Regular Meeting of the Niskayuna Board of Education to order at 7:55 p.m.

Jim Amell from Marvin and Company CPAs presented the draft of the Audit Report from the 2010-2011 school year. (See item VI C. Review and Accept the 2010-2011 Annual Audit.) This report will be reviewed by the Board of Education and brought before the Board for acceptance at the January 10, 2012 Board meeting. B1, B3, B4

Welcome

Audit Report Draft from 2010-11

**II. Reports**

A. The Superintendent reported on meeting with community members as a result of points that were raised during the first community budget forum. Additional responses to questions that arise during the forums will be posted on the website. Superintendent Salvaggio attended three music concerts, a boys varsity basketball game, and joined the Board President in attending a seminar sponsored by Guercio and Guercio on electronic communications and social networking. On December 12<sup>th</sup> and 19<sup>th</sup> she conducted Steering Committee meetings for Drugs, Alcohol, and Social Media Community Committee. This group will meet again at the end of January.

Superintendent's Report

B. Superintendent Recognitions. There are a total of 35 teachers in district who have achieved National Board Certification . Six of these are teachers who achieved this distinction this year. They are Mary Burke, Shana DeRocco, Julie Hallenbeck, Daniel Mattoon, Kevin McFerran, and Tracey Newell. A reception recognizing these teachers will be held before the March 6, 2012 Board Meeting.

Superintendent Recognitions

C. Board of Education and Committee Reports

Board Reports

The Board of Education was represented at the Drugs, Alcohol, and Social Media Committee meeting, at junior varsity girls basketball, varsity boys basketball, in our guest Chinese teacher's class, at the Art Exhibit at high school which features work by members of the Niskayuna staff, at the Glenclyff dedication of plaque in honor of retired principal Fran Reinl, at the BOCES Board meeting, and at the final CDRPC meeting for year (Capital District Regional Planning Committee). President Sosnow reminded Board members that there is a CAPSBA meeting on Thursday, January 5 with Regent Dawson.

**III. Comments from the Community**

Comments from the Community

Concerning the findings of the middle school review, a community member expressed interest in when district will have more formal response to the recommendations.

IV. Consent Agenda

Consent Agenda

Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the actions recommended in the consent agenda of the items listed in items A-B of ASM IV. Mrs. Gordon seconded. Motion carried 7-0.

A. . . approve the Minutes of Regular Board Meeting of December 6, 2011

Minutes

B. . . approve the following personnel actions:

Routine Personnel

**a. Instructional – Part-Time**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>FTE</u>	<u>Salary</u>
MacDonald, John	ESL	12/21/11-6/22/12	.32	MA 5

MacDonald

**b. Instructional – Leave of Absence**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date Adjustment</u>
Sullivan, Mya	Elementary/Hillside	ext. from 1/17/12 to 2/27/12

Sullivan

**c. Instructional – Adjustment**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>FTE Adjustment</u>
Patricia Bourgeois	ESL	1/3/2012	From 1.0 to .35
Stead, Rachel	ESL	12/21/11-6/22/12	From .43 to .75
Murray, Robin	TA/GLE	9/7/11-6/22/12	From 21 to 21.5 hrs/wk
Sapia, Margaret	TA/GLE	9/7/11-6/22/12	From 21 to 21.5 hrs/wk

Bourgeois  
Stead  
Murray  
Sapia

**d. Non-Instructional – Appointment – Probationary**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Cannavo, Rosa	EA	12/21/2011	Step 7 of NESPA Contract

Cannavo

**e. Appointment of Approved Staff – These staff have received fingerprint clearance from SED**

<u>Name</u>	<u>Assignment</u>
Boldish, Jamie	Substitute Teacher
Carman, Jackie	Substitute Teacher
Clift, Jennifer	Substitute Teacher
Cramer, Jennifer	Substitute Teacher
Crampton, Kevin	Substitute Teacher
Fabian, Alida	Substitute Teacher
Ferguson, Natasha	Substitute Teacher
Hale, Angela	Substitute Teacher
Hartnett Heather	Substitute Teacher
Maggs, Katherine	Substitute Teacher
Magguilli, Camille	Substitute Teacher
Mahar, Paulette	Substitute Teacher
Martin, Tara	Substitute Teacher
Pagano, Sandy	Substitute Teacher
Pardi, Brittany	Substitute Teacher
Pepper, Christopher	Substitute Teacher
Pereira, Gina	Substitute Teacher
Pettit, Nancy	Substitute Teacher

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Pagano  
Pardi  
Pepper  
Pereira  
Pettit

Pooler, Megan	Substitute Teacher	Pooler
Reilly, Shawna	Substitute Teacher	Reilly
Rohrmeier, Edmund	Substitute Teacher	Rohrmeier
Shannon, Heather	Substitute Teacher	Shannon
Shiple, Jaimee	Substitute Teacher	Shiple
Stewart, Joseph	Substitute Teacher	Stewart
Sullivan, Kimberli	Substitute Teacher	Sulliva
Toich, Michael	Substitute Teacher	Toich
Tomlinson, Jillian	Substitute Teacher	Tomlinson
Urbanski, John	Substitute Teacher	Urbanski
Vendetti, Jennifer	Substitute Teacher	Vendetti

V. Instruction

Instruction

A. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the Speech and Debate Club trip to a tournament being held at Lexington High School in Lexington, Massachusetts from Friday, January 13 – Saturday, January 14, 2012 per ASM V A. Housing may be provided by the tournament. No substitute teachers are necessary. The cost per student is approximately \$70.00 which will be paid by the District out of the budget line item for Speech and Debate. The final cost will depend on the number of students who actually participate and how much housing is provided by the tournament. Mr. Winchester seconded. Motion carried 7-0.

Speech and Debate to Lexington, MA

B. Middle School Report – Next Steps.

Superintendent Salvaggio discussed the recommendations from the Middle School Review and the suggested prioritization of next steps based on these recommendations. A Planning team facilitated by Susan Salvaggio, Dr. Deborah Shea, and the two Middle School principals will research and discuss the following: selection and development of a schedule; elimination of flex and advisement as individual periods; process for scheduling and teaming that eliminates or significantly reduces interruptions to instruction; implementation of a co-teaching model across grades 6,7,8. Complete *Next Steps Middle School 360 Review* is available on the website.

Middle School Report – Next Steps

VI. Business

Business

A. Mr. Winchester moved that the Board of Education upon the recommendation of the Superintendent of Schools declare the consolidated list as surplus/obsolete equipment and authorize its disposition in accordance with District policy #6900 per ASM VI A. Mr. Hudson seconded. Motion carried 7-0.

Surplus/Obsolete Equipment

B. Mrs. Oriola moved that the Board of Education upon the recommendation of the Superintendent of Schools, adopt the resolution with all Schenectady County School Districts to participate in a cooperative bid for 2012-2013 Duplicating Paper, Filters – HVAC, Misc. Bus Parts, Roofing Repairs, Swimming Pool Chemicals, Toner Cartridges and Trash Removal per ASM VI B. Mr. Hudson seconded. Motion carried 7-0.

Cooperative Bid

C. Item listed as Review and Accept the 2010-2012 Annual Audit was presented in draft form and moved to the beginning of the meeting. Request to accept the Audit will be presented at January 10, 2012 meeting.

Annual Audit

D. Discussion of Budget. Budget Survey results were provided to Board members. They will be posted on website tomorrow.

Discussion of Budget

VII. Personnel

VIII. General

IX. Other

X. Executive Session

Executive Session

Mr. Winchester moved to convene to Executive Session to discuss student matters made confidential by federal law, collective negotiations pursuant to article 13 of the civil service law, and a matter leading to the potential discipline, suspension, dismissal, or removal of a particular person. Mrs. Gordon seconded. Motion carried 7-0.

(Return to Public Session)

XI. Authorization of the Recommendations from Executive Session

Authorization of Recommendations from Executive Session

Mr. Winchester moved that the Board of Education approve the recommendations from Executive session from the CSE, CPSE and 504 committees and agreed upon amendments. Mr. Hudson seconded. Motion carried 6-0.

XII. There being no further business, Mr. Hudson moved to adjourn the meeting at 10:41 p.m. Mr. Buhmaster seconded. Motion carried 6-0.

Adjourn