

Members present: Buhrmaster, Gordon, Hudson, Oriola, Mauro, Sosnow, Winchester
Members absent _____

Administrators Present: Salvaggio, Bourgeois, Shea, Grastorf
Administrators Absent: _____
Also Attending, Faculty and Community Members

I. Welcome -

President Sosnow called the Regular Meeting of the Niskayuna Board of Education to order at 8:00 p.m.

Welcome

II. Reports

A. The Superintendent reported on the task force on Drugs, Alcohol and Social Media concerns. Let's remember what is important – our kids. Next meeting is tomorrow night. Alan Bell, detective from Niskayuna Police Department, Nationally certified DITEP trainer volunteered to train our administrative team (4 x ½ days, 16 hours) in identification strategies. The training is for identification, to know what they are looking at when they see it. Deputy Chief Stan Fiminski has also offered to do a round table team to work through our processes. Additionally, we will work with Niskayuna PD and FBI to have a Parent Student team to attend a Middle and High School level workshop on social media. This team will work through strategies that parents can use to protect their children.

Superintendent's Report

As we look at staffing, we have short list of courses without sufficient enrollment to offer next year. Update on senior credit letter.

B. Alfred Sive, Director of Social Studies for the Niskayuna School District, introduced Van Antwerp 7/8 Social Studies teacher, Tracey Newell, who has been named as Middle School Social Studies Teacher of the Year in New York State. Tracy holds National Board Certification.

Superintendent Recognition

C. The Board of Education was represented at CAPSBA, the Safety Committee Meeting, Middle School Visioning Meeting, Basketball Games and Boys Basketball Banquet, the Capital Region BOCES Board Meeting, PTO Council meeting, Iroquois, VA and High School PTO meetings, Hillside Ziti Dinner, APPR Meeting with State Ed, and the Washington DC National School Boards Association Federal Relations Conference. Mention was made of the Booster Club seminar for parents and students regarding infectious diseases and hydration, and the upcoming Schenectady County Critical Health Issues Committee look at issues of alcohol on March 6 at Sunnyview Hospital at 7:30 a.m.

Board Reports

D. Larry Gillooley, Director of Athletics, introduced Mark Hoffmann, president of the Booster Club, who presented a proposal using a partnership between school and Booster Club to improve drainage on fields in front of the high school. Proposal is that Booster Club provide materials and equipment rental (totaling approximately \$55000), and the school to supply labor during July in order to complete work on one field per summer. The proposal will be considered by the board as budget is developed.

Booster Club Field Proposal

III. There were no comments from Comments from the Community

Comments from the Community

IV. Consent Agenda

Consent Agenda

Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the actions recommended in the consent agenda of the items listed in items A-D of ASM IV. Mr. Buhmaster seconded. Motion carried 7-0.

A. . . . approve the Minutes of Regular Board Meeting of February 7, 2012 and Special Meeting on February 15, 2012.

Minutes

B. . . .approve following personnel actions:

Routine Personnel

a. Instructional - Retirement

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Yrs. of Service</u>
Feig, Caryn	Special Education/Birchwood	6/30/12	34
Soron, Connie	Science/ Van Antwerp	6/30/12	11
Albanese, Jacqueline	Elementary/Birchwood	6/30/12	40
Merriman, Catherine	Science/Iroquois	6/30/12	21
LaRose, Deborah	TA/Special Ed/Iroquois	6/21/12	10+

Feig
Soron
Albanese
Merriman
LaRose

b. Instructional – Leave of Absence- Adjustment

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Timmany, Janell	School Psychologist	Adj. from 6/30/12 to 5/7/12
Bardin, Julie	Elementary/Glencliff	Ext. from 6/22/12 to 12/31/12

Timmany
Bardin

c. Instructional - Resignation

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Murray, Robin	TA/Glencliff	2/17/12

Murray

d. Non-Instructional – Adjustments

<u>Name</u>	<u>Assignment</u>	<u>Effective Date Adjustment</u>
Rossi, Robert	Interim Supervisor of O&M	ext. from 2/21/12 to 4/14/12

Rossi

e. Non-Instructional - Appointment - Permanent

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Koste, Tracy	Typist	2/29/12
Marston, Melissa	CA/NHS	2/29/12

Koste
Marston

f. Non-Instructional - Retirement

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Yrs. Of Service</u>
Hourigan, Carole	ES I/Hillside	6/29/12	25
Carr, Cathal	School Bus Driver	5/30/12	34 +
Haber, Linda	School Bus Driver	5/31/12	20 +

Hourigan
Carr
Haber

g. Appointment of Approved Staff - These staff have received fingerprint clearance from SED

<u>Name</u>	<u>Assignment</u>
Benedetto, Nicholas	Substitute Teacher
Bieber, Carole	Substitute Teacher
Bradke, Sean	Substitute Teacher
Bryson, Catherine	Substitute Teacher
Cashdollar, Gregory	Substitute Teacher
Clarke, Noreen	Substitute Teacher
Coffin, Kaitlyn	Substitute Teacher
Colloton, Rachelle	Substitute Teacher
Connally, Andrea	Substitute Teacher
Cresser, Meg	Substitute CA/FSH
Cunningham, Daniel	Substitute Teacher

Benedetto
Bieber
Bradke
Bryson
Cashdollar
Clarke
Coffin
Colloton
Connally
Cresser
Cunningham

Cuzzo, Katy	Substitute Teacher	Cuzzo
Dommasch, Noelle	Substitute Teacher	Dommasch
Fort, Caitlin	Substitute Teacher	Fort
Gaeta, Adrianna	Substitute Teacher	Gaeta
Giaever, Anne	Substitute Teacher	Giaever
Glathar, Katherine	Substitute Teacher	Glathar
Gould-Pryba, Aimee	Substitute Teacher	Gould-Pryba
Groth, Jennifer	Substitute Teacher	Groth
Guilbeault, Valerie	Substitute Teacher	Guilbeault
Halligan, Peter	Substitute Teacher	Halligan
Handford, Jordan	Substitute Teacher	Handford
Helinski, Dorothy	Substitute Teacher	Helinski
Hoffman, Patricia	Substitute Teacher	Hoffman
Howe, Katherine	Substitute Teacher	Howe
Hyer, Sheila	Substitute Teacher	Hyer
Hylar, Laura	Substitute Teacher	Hylar
Izzo, Nicholas	Substitute Teacher	Izzo
Killion, Melissa	Substitute Teacher	Killion
Kingstrom, Holly	Substitute Teacher	Kingstrom
Labatt-Simon, Kristen	Substitute Teacher	Labatt-Simon
Ladouceaur, Emma	Substitute Teacher	Ladouceaur
LaVallee, Jessica	Substitute Teacher	LaVallee
Loux, Tricia	Substitute Teacher	Loux
Mariconti, Lisa	Substitute Teacher	Mariconti
Mays, Nawal	Substitute Teacher	Mays
Motel, Jennifer	Substitute Teacher	Motel
Muir, Amber	Substitute Teacher	Muir
Ozols, Michael	Substitute Teacher	Ozols
Picker, Amy	Substitute Teacher	Picker
Prusinowski, Jennifer	Substitute Teacher	Prusinowski
Quirk, Jennifer	Substitute Teacher	Quirk
Reickert, Kelly	Substitute Teacher	Reickert
Rich, Dena	Substitute Teacher	Rich
Sacco, William	Substitute Teacher	Sacco
Sanders, Rebecca	Substitute Teacher	Sanders
Singleton, Julia	Substitute Teacher	Singleton
Swan, Molly	Substitute Teacher	Swan
Thompson, Christopher	Substitute Teacher	Thompson
Thornhill, Michelle	Substitute Teacher	Thornhill
Tompkins, Octavia	Substitute Teacher	Tompkins
Varvarousis, Sultana	Substitute Teacher	Varvarousis
Walsh, Megan	Substitute Teacher	Walsh
West, Saretha	Substitute Teacher	West
Woofenden, Emily	Substitute Teacher	Woofenden
Zink, Tara	Substitute Teacher	Zink

h. Coaches - Volunteer

<u>Name</u>	<u>Assignment</u>	
Hackenburg, Katie	Softball	Hackenburg
Jasoer, Katelyn	Softball	Jasoer
Bianchi, Christopher	Baseball	Bianchi
Black, Michael	Baseball	Black

C. . . .that the Board of Education upon the recommendation of the Superintendent of Schools, award the 2012-2013 Suburban Council Interscholastic Athletic Supplies Co-Op Bid per ASM IV, C in part to:

Bid Award –
Interscholastic Athletic
Supplies Co-op

Scholastic	\$4,560.86
BSN Sports	1,718.08
Pyramid	1,307.40
Goldstocks	935.49
AAE	753.90
Medco Supply	516.54
Anaconda Sports	463.20
Stadium Systems	342.91
MFAC	265.00
School Health	132.56
S&S Worldwide	<u>22.13</u>
TOTAL	\$11,018.07

Bids were issued: December 12, 2011
 Bids were opened: January 5, 2012 at 2:00 p.m.
 Present: Bob Panico, Darla Gullotta

More than 30 vendors were sent copies of the bid in order to ensure competition. A complete list with addresses is available at the District Office.

D. . . approve the following coaches and salaries for the Spring Interscholastic Sports Program per ASM IV-D.

Spring Coaches

<u>SPORT</u>	<u>COACH</u>	<u>SALARY</u>	
Crew-Boys			
Varsity	David Bender	\$3,554	Bender
Junior Varsity	Mike Gilbert	2,843	Gilbert
Modified	Dan Knorr	2,665	Knorr
Modified Assistant	Sabrina Skotarczak	2,310	Skotarczak
Crew-Girls			
Varsity	David Buckner	\$3,554	Buckner
Junior Varsity	Sarah Rhodes	2,843	Rhodes
Modified	Molly Grygiel	2,665	Grygiel
Modified Assistant	Mark Bender	2,310	Bender
Baseball			
Varsity	John Furey	\$5,132	Furey
Junior Varsity	Matt Flynn	4,280	Flynn
Frosh	Ross Teats	2,499	Teats
8 th Grade	Edward Peters	1,832	Peters
Lacrosse-Boys			
Varsity	Mike Vorgang	\$5,132	Vorgang
Varsity Assistant	Chris Delano	4,050	Delano
Junior Varsity	Andrew Rizzi	3,370	Rizzi
8 th Grade	Frank Adamo	2,417	Adamo

Lacrosse-Girls

Varsity	Peter Melito	\$4,872	Melito
Varsity Assistant	Allie Primo	2,665	Primo
Junior Varsity	Kelly Bootier	2,665	Bootier
8 th Grade	Alison Camarotta	2,417	Camarotta

Softball

Varsity	Steve Schultze	\$4,132	Schultze
Junior Varsity	Maureen Trefethen	4,050	Trefethen
Freshman	Bridget Daoust	3,154	Daoust
8 th Grade	Jules Paul	1,832	Paul

Tennis-Boys

Varsity	Jim Neal	\$5,132	Neal
Junior Varsity	Dave Motta	4,280	Motta

Outdoor Track-Boys

Varsity Head	Jason DeRocco	\$5,094	DeRocco
Varsity Assistant	John Sharkey	4,228	Sharkey
Varsity Assistant	Gary Connor	4,458	Connor

Outdoor Track-Girls

Varsity Head	Mike Peters	\$5,094	Peters
Varsity Assistant	Courtney Connor	2,843	Connor
Varsity Assistant	Shana DeRocco	3,548	DeRocco

V. Instruction

A. Superintendent Salvaggio visited HVCC last week to have a conversation with the president and the academic leaders of the campus. On tour of the campus, she saw a brand new science facility. Further conversations will be held regarding a potential partnership for Project Lead the Way.

Visit to HVCC

VI. Business

A. Mrs. Oriola moved that the Board of Education upon the recommendation of the Superintendent of Schools, adopt **the attached** resolution prescribed by Onondaga•Cortland•Madison (OCM) BOCES per ASM VI, A to continue purchasing its annual electricity and natural gas requirements through an Onondaga•Cortland•Madison (OCM) BOCES Agreement at substantial aggregate savings over the years. Mrs. Gordon seconded. Motion carried 7-0.

OCM BOCES Energy Cooperative

B. The Board read through and discussed list of Possible Level I Reductions.

VII. Personnel

VIII. General

IX. Other

X. Executive Session

Executive Session

Mr. Winchester moved to convene to Executive Session to discuss student matters made confidential by federal law, collective negotiations pursuant to article fourteen of the civil service law, and a matter leading to the potential discipline, suspension, dismissal, or removal of a particular person. Mrs. Oriola seconded. Motion carried 7-0.

(Return to Public Session)

XI. Authorization of the Recommendations from Executive Session

Authorization of Recommendations from Executive Session

Mr. Winchester moved that the Board of Education approve the recommendations from Executive Session from the CSE, CPSE and 504 committees and agreed upon amendments. Mr. Hudson seconded. Motion carried 7-0.


XII. There being no further business, Mr. Winchester moved to adjourn the meeting at 11:27 p.m. Motion carried 7-0.

Adjourn

NISKAYUNA CENTRAL SCHOOLS

ASM VI, A
February 28, 2012

TO: Board of Education

FROM: Robert J. Panico, Purchasing Agent 

VIA: Susan Kay Salvaggio, Superintendent of Schools

RE: Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity and Natural Gas

Recommendation: Move that the Board of Education upon the recommendation of the Superintendent of Schools, adopt the attached resolution prescribed by Onondaga•Cortland•Madison (OCM) BOCES per ASM VI, A:

The District has been purchasing its annual electricity and natural gas requirements through an Onondaga•Cortland•Madison (OCM) BOCES Agreement at substantial aggregate savings over the years. The district plans to continue this agreement for the periods indicated below.

The enclosed resolutions will provide the district the annual authorization required to continue purchasing its electricity and natural gas requirements through OCM BOCES.

The participation period (contract term) for electricity and natural gas is for at least one year and no more than three years.

District legal counsel and the Board of Education have previously reviewed and approved the terms and conditions of the Agreement associated with this resolution.

RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY
PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Niskayuna Central School District (hereinafter referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal cooperation to become or remain a Participant pursuant to the Municipal Cooperation Agreement for Energy Purchasing Services dated the 1st day of May, 2005, (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED that the Board hereby determines that it is in the interests of this municipal corporation to participate in the NYSMEC, and authorizes and directs Susan Kay Salvaggio, Superintendent of Schools, to sign the Agreement and/or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$0.085 per kWh for the term of at least one year and no more than three years commencing May 1, 2012, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED that the Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: February 28, 2012

Vote: Yes _____

No _____

Abstaining/Absent _____

Clerk of governing body
of municipal Participant

Date

SEAL

RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY
PURCHASING SERVICE (NYSMEC) FOR NATURAL GAS

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Niskayuna Central School District (hereinafter referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal cooperation to become or remain a Participant pursuant to the Municipal Cooperation Agreement for Energy Purchasing Services dated the 1st day of May, 2005, (the "Agreement") among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED that this Board hereby determines that it is in the interests of this municipal corporation to participate in the NYSMEC, and authorizes and directs Susan Kay Salvaggio, Superintendent of Schools, to sign the Agreement and/or the Billing Schedule and Agreement for natural gas on its behalf;

BE IT FURTHER RESOLVED that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of the Board for the purchase of natural gas for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$0.8160 per therm for the term of at least one year and no more than three years commencing May 1, 2012, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED that the Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: February 28, 2012

Vote: Yes _____

No _____

Abstaining/Absent _____

Clerk of governing body
of municipal Participant

Date

SEAL

NATURAL GAS COOPERATIVE ENERGY PURCHASING SERVICE
BILLING SCHEDULE AND AGREEMENT

Participation Period

The term of the energy purchasing contracts entered into with one or more energy suppliers pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") will be determined by NYSMEC and/or the Administrative Participant based on its good faith determination of the best interests of the Participants as a whole. The term will be at least 1 year and no more than 3 years.

National Grid

Natural Gas

May 1, 2012 – for 1 to 3 years, in six month increments

NYSEG

Natural Gas

May 1, 2012 – for 1 to 3 years, in six month increments

Billing Period - Natural Gas Consumption

Each Participant's natural gas bills are estimated, based upon a three-year consumption average, factoring in other variables such as, but not limited to, previous weather patterns, energy improvements at sites and construction. The Participant will be billed in six (6) installments invoiced on or about the following dates:

Installment 1	June 1	Installment 4	December 1
Installment 2	August 1	Installment 5	February 1
Installment 3	October 1	Installment 6	April 1

Billing Period - Energy Services Coordination

For school districts, the billing period for the participation/coordination of energy services is ten (10) relatively equal monthly installments from September through June.

For all other municipalities, the billing period for the participation/coordination of energy services is one (1) initial lump sum payment due on or about January 1 or within thirty (30) days of the invoice date, whichever is later.

Reconciliation

Reconciliation is the balancing between the amount paid based on estimates and the amount due based on actual costs and consumption. The Administrative Participant performs an annual reconciliation, balancing the amount paid for the six (6) installments and the amount of actual natural gas consumed based upon the Participant's actual bills.

The reconciliation balance also reflects any unpaid prior balances and losses to the NYSMEC due to unpaid or uncollectable accounts payable, termination costs and/or other costs or liabilities under the Agreement. Except as provided otherwise in the Agreement or this Billing Schedule and Agreement all gains or losses to the NYSMEC are prorated to the Participants in proportion to the relative costs of each Participant's purchases of natural gas in the year during which such services are rendered, or in accordance with any other reasonable formula.

The reconciliation for the previous year occurs in September of the next year. If the Participant has overpaid, then the Participant will receive a refund of the credit balance. If the Participant has underpaid, then the Participant will be invoiced for the balance due.

Payments for Natural Gas Consumption and Installment Billing

The Participant agrees to pay all installment and other invoices within thirty (30) days of the invoice date. The Participant's bill is prepared and mailed through the NYSMEC. Payments must be made payable to the "New York School and Municipal Energy Consortium" or "NYSMEC". A 0.75% per month late charge will be assessed on the outstanding balance of any unpaid invoices exceeding thirty (30) days from the original invoice date. Late payments may affect the Participant's share of NYSMEC's year-end surplus, if any. The Administrative Participant may calculate and impose any necessary assessment on the Participants for additional payments if actual costs (e.g., due to energy consumed, administrative expenses and/or other liabilities or expenses) exceed amounts held on behalf of the Participants and will refund amounts in excess of amounts required.

Termination

If a Participant voluntarily terminates its participation in a multi-year energy purchasing contract in accordance with such contract's terms, it will be liable for and will pay to the NYSMEC or directly to the energy supplier as may be directed by the NYSMEC any termination charges or other expense determined in accordance with the energy purchasing contract.

The Agreement and NYSMEC's services to an individual Participant may be terminated with respect to such Participant at the discretion of the Administrative Participant, after consultation with the Advisory Council, for non-payment exceeding sixty (60) days from the original invoice date. If a Participant is in jeopardy of being terminated, it will be given written notice and ten (10) days to pay in full. Upon termination, the Participant will be given written notice. In such event, all outstanding balances owed by the Participant to the NYSMEC remain due and payable and the terminated Participant shall be directly liable to the energy supplier for all payment due for energy provided to it pursuant to the energy purchasing contract. In the event of termination, the Administrative Participant may in its discretion refuse future requests for participation from the Participant.

By signing below, the Participant agrees to all of the terms and conditions of the Agreement and of this Natural Gas Billing Schedule and Agreement for the service period determined as described above. Furthermore, it authorizes the Administrative Participant to act on its behalf to prepare, advertise, disseminate and open bids and award contracts for the purchase and delivery of natural gas as is more fully set forth in the Resolution adopted by its governing body, a certified copy of which is attached.

Signature of Authorized Representative

Date

Representative's Name:

Name of the School District or Municipality

Address of School District or Municipality

