

Members present: Buhrmaster, Gordon (arr. 8PM), Members absent: _____
Hudson, Mauro, Oriola, Sosnow, Winchester

Admin: Baughman, Bourgeois, Shea Admin Absent: _____

Also: W. Anders, D. Cazer, R. Grastorf, G. Hamlin, B. Huss, T. King, R. Panico, J. Rickert, D. Rubin, L. Rutnik, S.K. Salvaggio, J. Winkler, V. Wyld

I. Welcome

Welcome

President Sosnow called the Regular Meeting of the Niskayuna Board of Education to order at 7:00 p.m.

II. Reports

Reports

A. Superintendent Baughman welcomed the public and stated that today was the last day of classes for students and graduation will be Thursday evening at Proctors; he further acknowledged the five years of service as School Board recorder by Darla Gullotta and welcomed Cynthia Gagnon as the new School Board recorder.

Superintendent Report

B. The Board was represented by one or more members at the following: Fran Reinl's retirement party; PLTW Senior Project; CAPSBA meeting at BOCES; moving-up ceremony at Iroquois; N-CAP Volunteer Service Awards; Van Antwerp and High School PTO meetings; softball banquet.

Board Reports

III. Comments from the Community

Community Comments

There were no community comments.

IV. Consent Agenda

Consent Agenda

Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following actions. Mrs. Gordon seconded. Carried 6-0.

A. ...minutes of the Regular Board Meeting of *June 7, 2011* per ASM IV, A:

Approve Minutes

B. ...the following General Personnel actions as per ASM IV, B...

General Personnel

A. Instructional – Appointment – Permanent Status

<u>Name</u>	<u>Tenure Area</u>	<u>Elementary</u>		<u>Salary</u>
		<u>Period</u>	<u>Academic/Special/Probation Cert.</u>	
Holiday, Christopher	English/HS	9/1/11-9/1/14	prof	MA-4
Biette, Nicole	English/HS	9/1/11-9/1/14	initial	MA-6
Melfe, Nicole*	Elem/Glenclyff	9/1/11-9/1/12	perm	MA-4

*From PEL List

Holiday
Biette
Melfe

B. Instructional – Replacement

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>FTE</u>	<u>Salary</u>
Pollack, Theresa	English/HS	9/1/11-6/22/12	1.0	MA-3

Pollack

C. Instructional – Leave of Absence

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Valente, Melissa	Art/HS	approx. 8/30/11-9/30/11
Bielawski, Bree	Elem/Birchwood	approx. 12/4/11-6/22/12

Valente
Bielawski

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D. Non-Instructional – Probationary Appointment

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Vickerson, Amanda	CA/HS	9/1/11	NESPA-CA Step 7

Vickerson

E. SUMMER SCHOOL STAFF

Appointment of Summer School Staff/Literacy Program and Special Education Program Teachers (8:00 a.m. to 1:00 p.m.)

Special Education Coordinator	Wade Fisher	5.25 hours/day	Fisher
Special Ed K-2 Skills Management	Donna Baumgartner	5 hours/day	Baumgartner
Special Ed K-2 PDD Intervention Mgmt	Stacey Bathrick	5 hours/day	Bathrick
Special Ed K-3 PDD intervention Mgmt	Jodi Hogsberg	5 hours/day	Hogsberg
Special Ed Skills K-1	Dawn Dagostino	5 hours/day	Dagostino
Special Ed Skills 2	Kate Patell	5 hours/day	Patell
Special Ed Skills 3-4	Nicole Menge	5 hours/day	Menge
Special Ed Skills 5	David Hughes	5 hours/day	Hughes
Special Ed Skills 6-8	Lisa Thomas	5 hours/day	Thomas
Special Ed Skills 6-8	Theresa Featherstone	5 hours/day	Featherstone
Wilson Tutoring	Christina Mein	5 hours/day	Mein
Physical Therapy	Marion Kouzan	Hourly	Kouzan
Speech Therapy	Kris Yager	Hourly	Yager
Speech Therapy	Michelle Ryan-Rivers	Hourly	Ryan-Rivers
Nurse/Clerical	Carol Werblin	5 hours/day	Werblin

Teaching Assistants for Special Education Program Five (5) hours a day (8:00 a.m.-1:00 p.m.):

Tami Jackson	Jackson
Denise Palatsky	Palatsky
Marcy Bulger	Bulger
Kathleen Mancuso	Mancuso
Dawn Barringer	Barringer
Ryan Bremser	Bremser
Kim Cohen	Phillips
Shelley Phillips	Yager
Jennifer Yager	Terwilliger
Carol Terwilliger	Picker
Karyn Picker	Baggetta
Mary Baggetta	Gallup
Ann Gallup	

Teachers (8:15 a.m. to 1:15 p.m.)

HS 9-12 SWEP Teacher	John Leclerc	5 hours/day	Leclerc
HS Special Ed Teacher	Casey Stuart	5 hours/day	Stuart
HS Special Ed Teacher	Caroline Mineau	5 hours/day	Mineau
HS Special Ed Teacher	Debra D'Ambrosio	5 hours/day	D'Ambrosio

Teaching Assistants (8:15 a.m. to 1:15 p.m.)

HS Special ED TA	Jules Paul	5 hours/day	Paul
HS Special ED TA	Sandy Hovey	5 hours/day	Hovey
TA SWEP	Toni Bisio	5 hours/day	Bisio
MS Special Ed TA	George McKay	5 hours/day	McKay
MS Special Ed TA	Anne Bergami	5 hours/day	Bergami
MS Special Ed TA	Andrea Congress	5 hours/day	Congress
MS Special Ed TA	Lauren Matarazzo	5 hours/day	Matarazzo

Summer School Staff – High School –8:15-12:30
4 days/week; (# of hours to be determined based on enrollment)

English	Kristin Houghton	4 hours/day	Houghton
English	Theresa Pollack	4 hours/day (TBD)	Pollack
Social Studies	Stephanie Zannotta	4 hours/day	Zannotta
Social Studies	Steve Eichfeld	4 hours/day (TBD)	Eichfeld
Math	Shana DeRocco	4 hours/day	DeRocci
Math	Jason DeRocco	4 hours/day	DeRocci
Math	Michelle Santora	4 hours/day	Santora
Earth Science	John Curran	2 hours/day	Curran
Biology	Jennifer Phillips	2 hours/day	Phillips
Chemistry	Jill Paquette	2 hours/day	Paquette
Special Education	Adria Marra	4 hours/day	Marra
Media Specialist	Beth Disque	4 hours/day	Disque
Clerical Assistant	Kelly Kress	4.5 hours/day	Kress

Summer ESL Program

Fennelly, Deborah 6 hrs/day, 4 days/week, 4 weeks Fennelly

F. Instructional Adjustment - (placed on a preferred eligibility list for 7 years)

<u>Name</u>	<u>Assignment</u>	<u>FTE Adjustment</u>	<u>Effective Date</u>	
Horner, Cathleen	Health Edu./HS	From 1.0 to .95	8/30/11	Horner
Prall, Timothy	Math	From 1.0 to .75	8/30/11	Prall

G. Abolishment of Positions

Instructional – Teaching Assistants – 5 positions

Non-Instructional – Printing and Mailing Clerk

H. Termination of Employment Due to Abolishment of Position – Instructional – Teaching Assistants - (placed on preferred eligibility List for 7 years)

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	
Etkin, Marisa	Craig Elem.	6/30/11	Etkin
Petralia, Julia	Glenciff Elem.	6/30/11	Petralia
Kohler, April	Glenciff Elem.	6/30/11	Kohler
Frank, Susan	Rosendale Elem.	6/30/11	Frank
McGraw-Peters, Caron	VA	6/30/11	McGraw-Peters

I. Termination of Employment Due to Abolishment of Position – Non-Instructional – (placed on preferred eligibility list for 4 years)

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	
Borges, Linda	Printing/Mailing Clerk/HS	7/1/11	Borges

J. Lifeguard Appointment

<u>Name</u>	<u>Effective Date</u>	<u>Salary</u>	
Muller, Alexandra	6/22/11	\$11.00/hr	Muller

K. Appointment of Approved Staff – These staff have received fingerprint clearance from SED

<u>Name</u>	<u>Assignment</u>
Barnes, Cortney	Substitute Teacher
Burchill, Brittany	Substitute Teacher
Collins, Margaret	Substitute Teacher
Connelly, Nicole	Substitute Teacher
Dolny, John	Substitute Teacher
Donzelli, Norma	Substitute Teacher
Fambo, Nicole	Substitute Teacher
Farrell, Margaret	Substitute Teacher
Feldman, Gwendolyn	Substitute Teacher
Fish, Alexandria	Substitute Teacher
Gorman, Brenda	Substitute Teacher
Grapka, David	Substitute Teacher
Holcomb, Charissa	Substitute Cleaner
Hotaling, Jacquelin	Substitute Teacher
Johnson, Heather	Substitute Teacher
Knapp, Andrew	Substitute Teacher
Leclerc, John	Summer School Teacher
LeRoy, Elizabeth	Substitute Teacher
Litz, Davia	Substitute Teacher
Litz, Joelle	Substitute Teacher
Long, Michael	Substitute Teacher
Marsello, Jessica	Substitute Teacher
Ryan, Kelly	Substitute Teacher
Sheppard, Bryn	Substitute Teacher
Shoemaker, Ann	Substitute Cleaner
Stapleton, Karen	Substitute Cleaner
Suprenant, Chelsea	Substitute Teacher
Tanzer, JoAnn	Substitute Teacher
Toich, Michael	Substitute Teacher Assistant
Vogel, Cindy	Substitute Cleaner
Wright, Jason	Substitute Teacher

Those staff whose fingerprints have been approved by NYSED by June 21, 2011

L. Retirement – Non-Instructional

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Yrs/ Service</u>
Kent, Paul	Sr. Custodian	9/30/11	30
Brady, Patricia	ES1/HS Music	7/30/11	17

Kent
Brady

M. Resignation – Instructional

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Millett, Mary Frances	TA/HS	6/1/11

Millett

N. Resignation

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Tommell, Kelly	FSH/Van Antwerp	6/24/11

Tommell

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C. ...award the 2011-2012 Electrical Supplies Bid to American Electric Supply for an estimated total of \$40,000 as per ASM IV, C...

Award of Bid –
Electrical Supplies

...award the 2011-2012 Periodicals and Subscriptions Bid to Subscription Services of America in the amount of \$7,958.53 as per ASM IV, C...

Award of Bid –
Subscriptions

...award the 2011-2012 HVAC Filters Co-Op Bid to Edco Sales Inc. for an estimated annual amount of \$13,536.03 as per as IV, C

Award of Bid – HVAC
Filters

...award the 2011-2012 School Lunch Supplies and Paper Products Bid to in part to the following for an estimated annual amount of \$23,888.54 as per ASM IV, C...

Award of Bid –
School Lunch
Supplies

Hill & Markes	\$15,670.17
Sysco	\$ 8,149.62
CCP	\$ 68.75
<u>TOTAL</u>	<u>\$23,888.54</u>

...approve the sale of Surplus Vehicles in accordance with ASM VI,B dated May 24, 2011 in part to the following bidders as per ASM IV, C...

Sale of Surplus
Vehicles

Dan's Excavation	\$1,751.11
M.R. Parillo	\$ 762.71
Johnson's Auto	\$ 500.00
William Piskutz	\$ 135.00
<u>John O'Donnell</u>	<u>\$ 122.00</u>
<u>TOTAL</u>	<u>\$3,270.82</u>

...award the 2011-2012 Groceries and Snack Foods Bid in part to the as per ASM IV, C...

Award of Bid –
Groceries & Snacks

Sysco	\$44,079.63
Quandt's	\$26,902.09
Roberts Foods	\$ 2,439.70
<u>By George</u>	<u>\$ 829.90</u>
<u>TOTAL</u>	<u>\$74,251.32</u>

D. ...approve the Non-Resident Tuition Rates for 2010-2011 as per ADM IV, D.

Approve Non-
Resident Tuition
Rates

V. Instruction

Instruction

A. The Board was provided an Overview of AIS/RTI Services by Lynne Rutnik, Bill Anders, and Regina Winkler.

AIS/RTI Overview

B. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the revised 2011-2012 School Calendar with half-days (version 7) (**Attachment #1**) as per ASM V, B. Mrs. Gordon seconded. Carried 7-0.

VI. Business

- A. The Board was presented with an overview of future (Capital) project needs by Garrett Hamlin of Tetra Tech and Bernie Huss of Sano-Rubin.
 - B. Mr. Hudson moved that the Board of Education, upon the recommendation of the Superintendent of Schools, acknowledge receipt of the audit committee report for The period 4/29/11 through 6/3/11 as per ASM VI, B. Mrs. Gordon seconded. Carried 7-0.
 - C. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize a transfer of funds up to \$500,000 to the NYS Employees Retirement reserve from 2010-2011 unreserved fund balance as per ASM VI, C-1. Mr. Winchester seconded. Carried 7-0.
- Mr. Hudson moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize a transfer of funds up to \$250,000 to the tax Certiorari reserve from 2010-2011 unreserved fund balance as per ASM VI, C-2. Mrs. Mauro seconded. Carried 7-0.
- Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize a transfer up to \$200,000 to the worker's compensation reserve from 2010-2011 unreserved fund balance as per ASM VI, C-3. Mrs. Gordon seconded. Carried 7-0.
- Mrs. Oriola moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize a transfer up to \$50,000 to the unemployment reserve from 2010-2011 unreserved fund balance as per ASM VI, C-4. Mr. Hudson Seconded. Carried 7-0.

- Business
- Future Capital Project Needs
- Audit Committee Report
- Transfer of Funds – ERS
- Transfer of Funds – Tax Certiorari
- Transfer of Funds – Worker's Comp
- Transfer of Funds - Unemployment

VII. Personnel

- A. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following Teaching Assistants for Tenure effective per tenure date listed as per ASM VII, A. Mr. Buhrmaster seconded. Carried 7-0.
- | NAME | ASSIGNMENT | EVALUATOR | TENURE DATE |
|-----------------|------------|----------------|-------------|
| Barringer, Dawn | Glenclyff | Fran Reini | 9/2/11 |
| O'Connor, Brian | Glenclyff | Fran Reini | 9/2/11 |
| Trainor, Eileen | Rosendale | Lauren Gemmill | 9/2/11 |
- B. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve tenure for Lynne Rutnik, Administrator for Student Support Services, in the tenure area of K-12 Administration of Special Education. The effective date of this tenure will be September 2, 2011, and conditional upon satisfactory completion of her probationary period which began on September 2, 2008. Mr. Winchester seconded. Carried 7-0.
 - C. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following administrative staff member for Administrative Supervisory Tenure as Director of English Language

- Personnel
- Approval of Tenure - TAs
- Barringer
O'Connor
Trainor
- Approval of Tenure – Lynne Rutnik
- Approval of Tenure – Regina Winkler

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Arts K-8, effective September 2, 2011, conditional upon satisfactory completion of her probationary period which began on September 2, 2008 and will conclude on September 1, 2011. Mr. Hudson seconded. Motion carried 7-0.

Approval of Tenure
– Regina Winkler
(cont.)

<u>Name</u>	<u>Certification Area</u>	<u>Tenure Date</u>	<u>Special/Academic Tenure Area</u>	<u>Evaluator</u>
Regina Winkler	School District Administrator	9/2/2011	Administrative Supervisory Tenure Area of Director of English Language Arts K-8	Deb Shea

Mr. Hudson seconded. Carried 7-0.

VIII. General

General

A. The Board reviewed the Student Code of Conduct.

Student Code of Conduct

IX. Other

Other

Mrs. Oriola had a question relative to SDM requirements

Dr. Baughman shared sentiment to the Board regarding his tenure at Niskayuna and his appreciation to the Board members' hard work.

X. Executive Session

Executive Session

Mr. Winchester moved that the Board of Education, upon recommendation of the Superintendent of Schools, convene to Executive Session to discuss student matters made confidential by federal law, matters leading to the potential discipline, suspension, dismissal or removal of a particular person, and collective negotiations pursuant to article fourteen of the civil service law. Mrs. Oriola seconded. Carried 7-0.

Adjourn

Adjourn & Reconvene

The meeting was adjourned at 9:37 p.m.

The meeting reconvened at 10:26 p.m.

Reconvene

XI. Authorize Recommendations

Authorize Recommendations

A. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the recommendations of the CPSE, CSE and 504 Committee and agreed-upon amendments pertaining to student matters made confidential by federal law and Executive Session minutes of *June 7, 2011* as per ASM X, A. Mr. Hudson seconded. Carried 7-0.

XII. There being no further business, the meeting was adjourned at 10:27 p.m.

Adjourn

