

Members present: Gordon, Hudson, Mauro, Oriola, Members absent: Weiner
Sosnow, Winchester

Admin: Baughman, Bourgeois, Shea Admin Absent:
 Also: E. Alston III, R. Gleason, R. Grastorf, G. Hamlin, K. Neary

I. Welcome

The Board of Education held a retirement recognition ceremony at the Van Antwerp Auditorium which was followed by a reception then convening of the Regular Board of Education meeting.

President Hudson called the Regular Meeting of the Niskayuna Board of Education to order at 7:40 p.m.

- A. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, adopt the proposed resolution honoring the following list of employees:

Whereas, the Niskayuna Central School District fully recognizes the contributions of its employees to the future of its students, the community and the nation, the Niskayuna Board of Education resolves that its retiring personnel have played a vital part in these futures and shall receive full appreciation for their dedicated commitment and service.

<u>NAME</u>	<u>YEARS OF SERVICE</u>
Maureen Abbenante	10
Mary Aylward	17+
Barbara Coco	22
Cheryl Cufari	13
Anne Lynn Esposito	17
Sandra Fillion	7+
Heather Grimm	12+
James Haber	29
Randee Hartz	34
Peter Hemming	22
Victoria Holley	10+
Gloria Jean	2
Richard King	21
Rosalie Lauber	29
Janet MacLagger	20
Kristine Maxwell	28+
Glen McCormack	33+
David Motta	25+
Barbara Puccia	16+
Lillian Salisbury	9+
Rhoda Sterling	19
Lorraine Waterhouse	30

Mrs. Gordon seconded the motion. Carried 6-0.

Welcome

Retirement Resolution

Date: June 15, 2009
Date

Regular
Kind of meeting

II. Reports

- A. Scott Walroth, Director of Art, presented an "Artist in Residence" proposal to the Board for review.
- B. John Rickert, High School Principal, introduced Rebecca Gleason, Ed Alston III, and Kristen Neary who addressed the Board with regard to the status of High School scheduling for 2009-10.
- C. Superintendent Baughman: provided an update on the fire at Birchwood School and thanked the faculty and staff for their support; asked the Board for their thoughts on the New Teacher Dinner with regard to location, menu, time of day, etc.; asked the Board for further comment on the proposed signage at the High School – it was determined that "option 2" was the preferred choice once any questions were answered by Garrett Hamlin, who was present for the discussion.
- D. The Board was represented by one or more members at the following: Tobacco Policy meeting; elementary (Rosendale, Birchwood and Hillside) ribbon-cuttings; Passport at Craig School; retirement luncheon; Senior Art Awards ceremony; Art Show; NYSSBA Forum; Rosendale, Iroquois and NHS PTO meetings; middle school jazz concert; PRISM; Senior Awards Night; Athletic Award Night; Crew Dinner; Chaperone at the Senior Gala.

Reports

Artist in Residence

High School Scheduling

Superintendent Report

Board Reports

III. Community Comments

There were no community comments.

Community Comments

IV. Consent Agenda

Recommended Motion: Move that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following personnel actions:

*= emergency conditional appointment pending State Education fingerprint clearance

Mrs. Gordon moved that the Board of Education, upon recommendation of the Superintendent of Schools, approve the actions recommended in the consent agenda of the item(s) listed below:

- A. ...minutes of the Regular Board Meeting of June 1, 2009 per ASM IV, A (as corrected)...
- B. ...the following personnel actions per ASM IV, B...

Consent Agenda

Date: June 15, 2009
Date

Regular
Kind of meeting

A. Appointment –Instructional – Permanent Status

<u>Name</u>	<u>Elementary Academic Special Tenure Area</u>	<u>Probation Period</u>	<u>Cert. Status</u>	<u>Salary</u>
McAndrews, Donna	Sch.Media Spec.	9/1/09-9/1/12	pending	M3
McGovern, Heather	FACS	9/1/09-9/1/11	initial	M6
Tambasco, Jennifer	English 7-12	9/1/09-9/1/12	initial	M3
Weidman, Brandi	English 7-12	9/1/09-9/1/10	perm	M10
Albanese, Timothy	School Counselor	9/1/09-9/1/12	prov	M3
Hughes, Anne-Marie	School Counselor	9/1/09-9/1/12	perm	M4
Melfie, Nicole	Elementary	9/1/09-9/1/12	prov	M2

McAndrews
McGovern
Tambasco
Weidman
Albanese
Hughes
Melfie

B. Appointment – Instructional – Part-Time

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>FTE</u>	<u>Salary</u>
Fitzgerald, Jesse	Science/VA	9/1/09	.5	MA 1.5
Fitzgerald, Jesse	Edu. Tech/District	9/1/09	.5	MA 1.5

Fitzgerald
Fitzgerald

C. Appointment – Instructional – Replacement

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Rosmarin, Brittaney	FACS/HS	9/1/09	B1
McMahon, Erin	Elem/Glenclyff	9/1/09	B2

Rosmarin
McMahon

D. Instructional – Leave of Absence

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Romano, Annette	Hillside Elementary	9/1/09-6/30/10

Romano

E. Appointment of Summer School Staff/Literacy Program and Special Education Program

Special Ed. Teacher 4/5	Christine Matthews	3 sections
Special Ed. Teacher 4/5	Dawn Dagostino	3 sections
Library Media Specialist	Nancy Furey	2 hrs/day 2 days/wk
Nurse Clerical	Margaret Reihl	5 hrs/day – hourly

Matthews
Dagostino
Furey
Reihl

Teaching Assistants for Center-Based Program Five (5) hours/day:
Georgiann Holm

Holm

Teaching Assistants for the Literacy Program Three (3) hours/day
Dawn Barringer

Barringer

Teaching Assistants for Middle School Special Ed. Program Five (5) hours/day
MaryFrances Millett

Millett

Teaching Assistants for Middle School Special Ed Program Two (2) days/wk Three (3) hours/day
Marissa Spano
Shayna Youngs

Spano
Youngs

F. Appointment of Summer School Staff/High School

Math	Shana Keith	2 sections
Math	Jason DeRocco	2 sections
Math	Michelle Santora	2 sections
Social Studies	Bryan Mattice	2 sections
Social Studies	Mary Eads	2 sections
English	Kristin Houghton	2 sections
English	Jill Fountain	2 sections
Science	Jill Paquette	2 sections
Science	Sherra Johnson	2 sections
Science	Darryl Werkheiser	2 sections
Media Specialist	Beth Disque	2 sections
Clerical	Mary Wade	15 hours total

Keith
DeRocco
Santora
Mattice
Eads
Houghton
Fountain
Paquette
Johnson
Werkheiser
Disque
Wade

Date: June 15, 2009
Date

Regular
Kind of meeting

G. Appointment of Summer Technician

<u>Name</u>	<u>Effective</u>	<u>Salary</u>
Jesse Fitzgerald	40 hrs/wk (summer months)	MA 1.5 (prorated)

Fitzgerald

H. Appointment of Approved Staff – These staff have received fingerprint clearance from SED

<u>Name</u>	<u>Assignment</u>
Bigness, Jeremy	Substitute Teacher
Brar, Raman	Substitute Teacher
Browne, Bryan	Substitute Teacher
Calicchia, Carl	Substitute Teacher
Feldstein, Betsy	Substitute Teacher
Foster, Galen	Substitute Teacher
Fries, Jason	Substitute Teacher
Fusco, Nicole	Substitute Teacher
Gill, Patrick	Substitute Teacher
Hallenbeck, Lindsey	Substitute Teacher
Holden, Matthew	Substitute Teacher
Jones, Kristen	Substitute Teacher
Johnson, Gerald	Substitute Teacher
Kraft, Rebecca	Substitute Teacher
Krohman, Rebecca	Substitute Teacher
Lanni, Erin	Substitute Teacher
Makrin, Lynn	Substitute Teacher
Miller, Joshua	Substitute Teacher
Nakhia, Adly	Substitute Teacher
Nuhu, Husman	Substitute Cleaner
Rappold, Amanda	Substitute Teacher
Rosmarin, Brittany	Substitute Teacher
Ruth, James	Substitute Teacher
Sayward, Kelly	Substitute Teacher
Stevens, Sarah	Substitute Teacher
Vanderpoel, Nalene	Substitute Teacher
Weltman, Kimberly	Substitute Teacher

Staff Having
Received NYSED
Fingerprint
Clearance (1/28/08-
6/15/09)

I. Reappointment of Emergency Conditional Staff – 9/1/08 – 6/15/09 These staff have not been cleared by SED

<u>Name</u>	<u>Assignment</u>
Davies, Erin	Substitute Teacher
Fruscione, Kate	Substitute Teacher
Neilen, Jonathan	Substitute Teacher
Young, Daniel	Substitute Teacher

Staff Awaiting
NYSED Fingerprint
Clearance (1/28/08-
6/15/09)

J. Resignation – Instructional

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Reyes, Peter	Phys. Ed.	6/26/09

Reyes

K. Resignation – Non-Instructional

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Amaro, Wilfredo	Sub Bus Driver	5/29/09

Amaro

C. ...award the 2009-2010 Periodicals and Subscriptions Bid to Popular Subscription Services in the amount of \$8,446.90 as per ASM IV, C...

Award of Bid -
Periodicals

Date: June 15, 2009
*Date*Regular
Kind of meeting

- D. ...award the 2009-2010 Physical Education and Interscholastic Supplies Bid as per ASM IV, C In part to the following:

Sports Supply (Passons)	\$7490.71
Anaconda	4407.10
Scholastic Sports	3523.71
Goldstocks	1306.00
Gopher	1135.00
ADA Badminton	1078.00
Anthem Sports	993.30
Flaghouse	480.54
Bill Fritz	446.00
Aluminum Athletic	447.00
M-F Athletic	442.50
GL Sport	427.37
Riddell	400.50
S&S	328.47
Matrix	165.94
Pyramid	128.88
Korney Boards	71.00
Mid-America	36.50
Team Express	<u>15.00</u>

\$23,323.52

- E. ...award the 2009-2010 Brad and Rolls Bid to Koffee Kup Bakery for an estimated annual amount of 20,524.50 as per ASM IV, C...

- F. ...award the 2009-2010 Custodial Supplies Bid as per ASM IV, C in part to the following:

Leland Paper	\$14847.45
Foley	14669.45
EA Morse	11927.23
Horwitz Supply	11221.46
American Chemical	6069.00
Marty's Hardware	4271.52
RH Crown	3848.10
Lusco	3684.20
IBNYS	2711.25
CCP	2227.50
Unipak	1246.60
Momar	1039.20
Central Poly	992.80
Perkins	894.13
Dynasty	414.00
Hill & Markes	381.66
Ecolab	360.64
Sam Tell	164.39
Interboro	<u>48.20</u>
TOTAL	\$80,948.78

- G. ...award the 2009-2010 Pizza Bid to Maddalone 3 Brothers Pizza for an estimated annual total of \$85,926.58 as per ASM IV, C...

- H. ...award the 2009-2010 Art Supplies Bid as per ASM IV, C in part to the following:

School Specialty	\$6320.59
WB Mason	2425.25
Dick Blick	2032.46
Triarco	1418.37
National Art	1313.81
Elgin	1206.51
Sheffield Pottery	<u>759.00</u>
TOTAL	\$15475.99

Award If Bid –
AthleticsAward of Bid –
Bread/RollsAward of Bid –
Custodial SuppliesAward of Bid –
PizzaAward of Bid – Art
Supplies

Date: June 15, 2009
DateRegular
Kind of meeting

- I. ...award the 2009-2010 Snack Food Bid per ASM IV, C in part to the following:

Sysco Foodservice	\$73633.10
Robert's Foods	26418.00
<u>Quandt's Food Svce</u>	<u>7131.60</u>
TOTAL	\$107,182.70

Award of Bid –
Snack Food

- J. ...award the Trash Removal Service for a three-year period to Allied Waste Services of North America, LLC as per ASM IV, C for an estimated annual total of:

2009-10	\$36,095.62
2010-11	37,178.49
2011-12	38,293.85

Award of Bid –
Trash Removal

- D. ...approve the sale of Surplus and Obsolete Equipment in accordance with District Policy #69000 as per ASM IV, D...

Sale of Obsolete
Equipment

Mrs. Gordon seconded. Carried 6-0.

V. Instruction

Instruction

- A. The Board discussed updates related to 2009-10 Summer Curriculum Development.

Summer
Curriculum

- B. "The Great Body Shop" discussion was tabled until the July 2009 Board meeting.

Great Body Shop

- C. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the adoption of
- Algebra 2 and Trigonometry
- for use in Math 3 M course. Mrs. Oriola seconded. Carried 5-0-1 (Winchester).

Approval of
Textbook

- D. Mrs. Oriola moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the adoption of
- The Cultural Landscape: An Introduction to Human Geography
- for use in the AP Human Geography course. Mrs. Sosnow seconded. Carried 5-0-1 (Winchester).

Approval of
Textbook**VI. Business**

Business

- A. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the Non-Resident Tuition Rates for 2008-2009 as per ASM VI, A (
- Attachment #1*
-). Mrs. Oriola seconded. Carried 6-0.

Non-Resident
Tuition Rates

- B. Mrs. Oriola moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve providing summer school transportation for regular education students in elementary and middle school for the 2009 summer including summer literacy and English as a Second Language as per ASM VI, B. Mrs. Gordon seconded. Carried 6-0.

Provide Summer
School
Transportation –
Regular Ed.

- C. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the compensation and fringe benefits plan for the Unaffiliated Managerial and Confidential Staff for the period of July 1, 2009 – June 30, 2010 (
- as amended*
-) as per ASM VI, C. Mrs. Sosnow seconded. Carried 6-0.

Approve
Unaffiliated
Benefits &
Compensation

- D. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the recommendation that Victoria Holley receive a retirement incentive in the amount of \$15,000 as per ASM VI, D. Mrs. Gordon seconded. Carried 6-0.

Retirement
Incentive - Holley

E.

Date: June 15, 2009
Date

Regular
Kind of meeting

- E. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the attached intermunicipal agreement between Niskayuna Schools and the Town of Clifton Park for the purpose of design, award of bid, and construction of the sewer line from Glenclyff Elementary to the Rivercrest Sewer District as per ASM VI, E (*Attachment #2*). Mrs. Mauro seconded. Carried 6-0.
- F. The award of bid for Casework at Hillside and Rosendale Elementary Schools will take place at the Re-organizational Meeting on July 13, 2009.

Approve Intermunicipal Agreement

Bid for Casework

VII. Personnel

Personnel

- A. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the extra classroom activity club Tier 3 stipend for 2008-2009 school year as outlined below as per ASM VII, A. Mrs. Sosnow seconded. Carried 6-0.

Approve Stipend

<u>CLUB</u>	<u>LOCATION</u>	<u>ADVISOR</u>	<u>STIPEND</u>
Garden Club	Iroquois Middle School	Kateri Pogge-Skinner	\$804

- B. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the stipends and salaries as outlined below as per ASM VII, B. Mrs. Sosnow seconded. Carried 6-0.

Approve Stipends/Salaries

<u>NAME</u>	<u>AMOUNT</u>	<u>STIPEND/SALARY</u>
Edward Alston	\$4000	Salary – ESL
Kristen Neary	\$6000	Stipend – Counseling
John Rabine	\$5400	Stipend – Capital project
John Rabine	\$4200	Stipend – Mileage

- C. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, abolish the position of "Assistant Director of Operations & Maintenance" commonly referred to as Manager of Technical Services, effective July 1, 2009 as per ASM VII, C. Mrs. Gordon seconded. Carried 6-0.

Abolish Position

VIII. General

General

- A. The Board discussed the proposed Student Codes of Conduct for 2009-2010.
- B. The Board read on a first-read basis, Policy # 9330 - Smoking and Use of Tobacco Products

Student Codes of Conduct

Policy Review

IX. Other

Other

Date: June 15, 2009
Date

Regular
Kind of meeting

X. Executive Session

Executive Session

Mrs. Gordon moved that the Board of Education, upon recommendation of the Superintendent of Schools, convene to Executive Session to discuss items related to CSE, CPSE and 504 Recommendations, specific personnel, contracts and legal matters. Mrs. Sosnow seconded. Carried 6-0.

XI. The meeting was adjourned at 11:03 p.m.

Adjourn

The meeting reconvened at 11:30 p.m.

Reconvene

XII. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the recommendations of the CSE, CPSE and 504 Committee and agreed-upon amendments and approve Executive Session minutes of *June 1, 2009*. Mrs. Oriola seconded. Carried 6-0.

Authorize
Recommendations--
CSE, CPSE, 504 &
Approve ES Minutes

XIII. There being no further business, the meeting was adjourned at 11:31 p.m.

Adjourn

Attachment #1
ASM VI A
June 15, 2009

To: Board of Education
From: Matt Bourgeois, Assistant Superintendent for Business
Via: Kevin Baughman, Superintendent of Schools
Re: Non-Resident Tuition Rates for 2008-09

RECOMMENDED MOTION: Move that the Board of Education upon the recommendation of the Superintendent of Schools approve the Non-Resident Tuition Rates for 2008-2009 per ASM VI A.

Information:

These rates are established for special needs students that may be placed here with our approval by other districts or special circumstances that may arise for families related to residency.

<u>K-6</u>	<u>7-12</u>	<u>Description of Services</u>
\$12,644	\$18,299	Regular grade level tuition.
\$53,530	\$59,185	For pupils spending 60% or more of the school day in a district operated special education program.
\$32,118	\$35,511	For pupils spending 20% or more of the school week (up to 60% of the day) in a district operated special education program. Includes pupils with handicapping conditions receiving direct or indirect consultant teacher services to maintain 100% placement in a regular classroom.
\$10,706	\$11,837	For pupils spending two or more periods per week in a district operated special speech or special education program (up to 20% per week).

Comments:

The base tuition rate is determined using computations established under Part 174 of the Regulations of the Commissioner of Education. The tuitions are based on the estimated non-resident tuition report (NRT EST) for 2008-2009 as calculated by the state for the district.

Niskayuna Central Schools

ASM VI E
June 15, 2009

Attachment #2

To: Board of Education
From: Matt Bourgeois, Assistant Superintendent for Business
Via: Kevin Baughman, Superintendent
Re: Intermunicipal Agreement – Joint Sewer Project

Recommended Motion: Move that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the attached intermunicipal agreement between Niskayuna Schools and the Town of Clifton Park for the purpose of design, award of bid, and construction of the sewer line from Glencliff Elementary to the Rivercrest Sewer District as per ASM VI E.

Background Information

The Niskayuna School District and the Town of Clifton Park have held several meetings to discuss the design and layout of the proposed sewer line from Glencliff Elementary to the Rivercrest Sewer district that exists within the Town of Clifton Park.

This project presented some unusual challenges such as costs, ownership and coordination of bid for the proposed sewer line. The challenges are due to the fact that a portion of the line is to be constructed on school property while the remaining portion is to be constructed on town property for the benefit of Glencliff Elementary. The cost of the line is the responsibility of the school district. The state indicated building aid would not be provided to the school for the portion of work constructed on the sewer line off of school property. However, building aid could be secured by the district for that portion if the town constructed the line on town property and invoiced the district for the work.

As a result of these challenges, the attached intermunicipal agreement was developed by Clifton Park's attorney, Tom McCarthy, and our attorney, Joe Shields. The agreement stipulates that the lowest combined bid for the town's portion and the school's portion will be awarded the work for this project. Each entity will be billed separately by the contractor for their portion of the work. The town will then invoice the school district for the work and will pay the invoice from the escrow account established by the district to fund the payment for the town.

For the town's efforts, an administrative fee of 4% of the total bid award for the town's portion of the work will be paid to cover staff costs associated with the processing of payments and invoicing of the district for the work.

The school and the town will be coordinating the bid process to ensure that the work is bid simultaneously. Also, the district will be informed of any proposed change orders in advance of the work being completed, to ensure the project remains within budget.

Bids for the work are expected to go out this summer with actual construction of the sewer line expected to begin late summer or early fall.

INTERMUNICIPAL AGREEMENT

An agreement, dated June 15, 2009 between the Niskayuna Central School District, with offices at 1239 Van Antwerp Road, Niskayuna, New York 12309 (the "School District") and the Town of Clifton Park, a New York municipal corporation, with offices at 1 Town Hall Plaza, Clifton Park, New York 12065, acting as Commissioners of the Rivercrest Sewer District Extension No.1 (the "Town").

WHEREAS, the School District owns and operates the Glencliff Elementary School within the Town,

WHEREAS, the Town operates The Rivercrest Sewer District with facilities that run generally along Riverview Road, and which connect to Treatment plants, pumps and facilities within the Town of Glenville, operated as the Alplaus Sewer District,

WHEREAS, the School District has expressed it's desire to connect the Glencliff elementary school to the sewer facilities of the Rivercrest Sewer District by constructing certain pipes, facilities and conduits from the Elementary School to the existing Sewer District facilities at Riverview Road along a route generally depicted on Exhibit "A", and

WHEREAS, the Board of Education of the Niskayuna Central School District passed a motion at its December 3, 2007 Board meeting and resolved to participate in a Joint Sewer Project along with the Town of Glenville and Clifton Park, and

WHEREAS, the School District and the Town are joint recipients along with the Town of Glenville of a Shared Services grant from the New York State Department of State for the purpose of eliminating costly treatment facilities of the Town and outdated septic facilities of the School District and to enhance access to sanitary sewer services for residents of the Town, and populations of the Glencliff Elementary School, and

WHEREAS, The School District expects to receive State Aid for the construction costs of the pipes, infrastructure and facilities necessary to connect into the Sewer District from the New York State Department of Education,

WHEREAS, the Joint Sewer Project service area is identified on Exhibit "A," and generally includes the area bordered on the west by the Town of Glenville, on the north by Route 146, on the east by Grooms Road, and on the south by the Mohawk River, and

WHEREAS, the Town has entered into a separate Intermunicipal Agreement with the Town of Glenville, dated November 13, 2008, which provides for, among other things, the acceptance of sewage flows from the Glencliff Elementary School, through the Rivercrest Sewer District facilities, which currently exist along Riverview Road, and to Alplaus Sewer District facilities in the Town of Glenville for ultimate treatment and pumping to the Schenectady Wastewater Treatment Plant, and

WHEREAS, the Town has advanced the Joint Sewer Project by passing resolutions 44, 137, and 153 of 2009, which authorized Town engineer Jack McDonald to prepare Maps, plans and reports necessary to extend the Rivercrest Sewer District to include Glencliff elementary School upon the completion of all necessary construction, approved investments for excess capacity, and adopted the maps, plans and reports necessary to approve Extension No. 1 to the Rivercrest Sewer District, and

WHEREAS, by authority of section 119-o of the General Municipal Law of the State of New York, the parties hereto are enabled to enter into binding agreements for the cooperative or contract performance of various municipal projects, contracts and functions, and

WHEREAS, the State Department of Education has requested that the School District enter an agreement with the Town for construction and design of facilities off-site from the Elementary School, and

WHEREAS, the District and the Town now wish to enter into an agreement regarding the construction of the sewer pipes, conduits and facilities necessary to connect the Glencliff Elementary School to the Rivercrest sewer facilities on Riverview Road along a route generally depicted on Exhibit "A" subject to the acquisition of certain rights of way and Saratoga County approvals, and

NOW THEREFORE, BE IT AGREED,

1. That the Town Board, acting as Commissioners of the Rivercrest Sewer District and Rivercrest Sewer District Extension No. 1, will engage McDonald Engineering to draw plans, estimates, detailed maps, as well as bid documents, specifications, and perform other professional engineering services for the construction of sewer lines, facilities and conduits from the property line of the Glencliff elementary school, generally down Meadow Drive in a manner generally depicted on exhibit "A" and identified as construction part "a".
2. The Town agrees to use best efforts to acquire the necessary Rights of Way that would optimize the route for the construction project depicted on exhibit A.
3. The Town and the School District want to ensure continuity and coordination of the work and have one contractor responsible for the construction of the sewer line in order to avoid problems in the future. The Town shall put out to bid a package for the work depicted as Section A on Exhibit "A". The School District shall put out a bid for the work depicted as Section B on Exhibit "A". The bid packages will require the contractors to bid on both Section A and Section B and the School District and Town will award the project to the lowest responsible combined bid for Section A and B. Upon agreement of the lowest responsible bidder, the School District and the Town shall each enter into a construction contract with the lowest qualified bidder for the completion of the project, consistent with all applicable State and local law. Plans and specifications

for the construction work subject to reimbursement, as well as any change orders, shall be submitted to the School District for prior approval.

4. The School District agrees to reimburse the Town 100% for all costs, including all design engineering, contracting and construction costs associated with the final design, and construction of the sewer facilities from Glenclyff elementary School to Riverview Road, shown as construction part "a" on Exhibit A, as well as an administrative charge of 4% as consideration to the Town for staff and administrative expenses directly and indirectly associated with the project.

5. The School District agrees to place funds in escrow, to be made available to the Town to offset costs associated with the project on the following schedule: 33% to be paid upon contract award after bid opening, 33% within 10 days of the notice to proceed, and the final 34% to be paid within 10 days of presentation to the School District of a full accounting for all costs, invoices, canceled checks and all reasonable and necessary documentation concerning project costs.

6. The School District shall continue to manage, supervise and directly place the construction of onsite school facilities, shown as construction part "b" on Exhibit A out to bid directly.

Niskayuna Central School District

Date

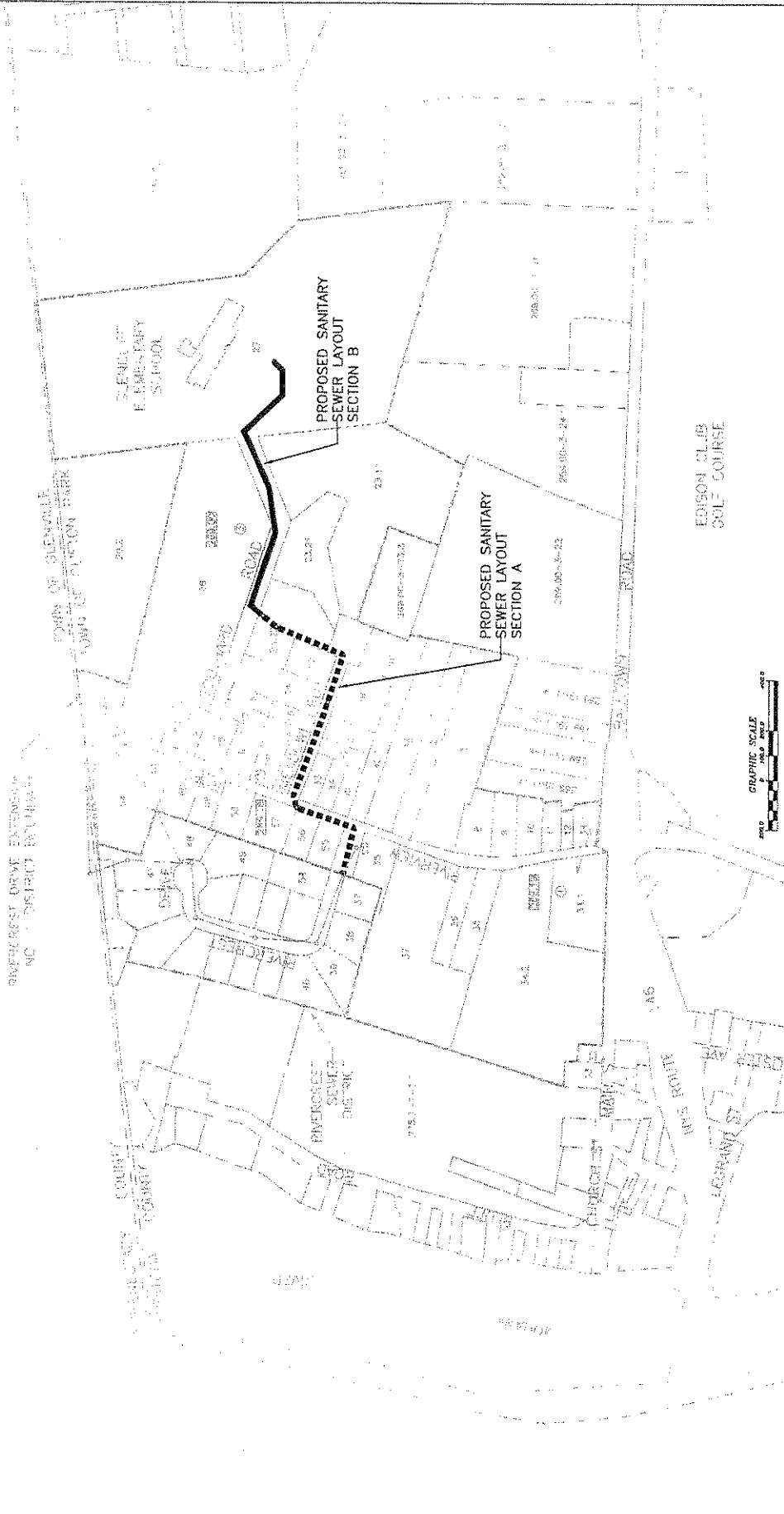
Notary _____


Town of Clifton Park

Date

Notary

THE PURPOSE OF THIS MAP IS TO DEPICT THE TWO SECTIONS OF THE RIVERCREST SEWER DISTRICT EXTENSION NO. 1 SANITARY SEWER LINE TO BE FUNDED BY NISKAYUNA SCHOOL DISTRICT (N.S.D.). SECTION A WILL BE INSTALLED UNDER TOWN CONTRACT AND SECTION B WILL BE INSTALLED UNDER CONTRACT WITH N.S.D.



NO. DATE	REVISION	ALTERATIONS OF THIS DOCUMENT EXCEPT BY A REGISTERED PROFESSIONAL ENGINEER ARE ILLEGAL.		John M. McDonald Engineering, P.C. Public Works Engineering Schenectady, New York	TOWN OF CLIFTON PARK Saratoga County, New York	PROJECT NAME: RIVERCREST DRIVE SEWER EXTENSION NO. 1	CONTRACT: DIVISION OF NISKAYUNA SCHOOL DISTRICT SEWER WORK	SHEET TITLE: PROPOSED SANITARY SEWER LAYOUT
	06/29							