

Members present: Gordon, Hudson, Mauro, Oriola (arr: 4:40 p.m.), Sosnow, Winchester

Members absent: Weiner

Admin: Baughman, Bourgeois, Shea  
Also: R. Grastorf, D. Rubin

- I. Superintendent of Schools, Dr. Kevin Baughman, called the Organizational Meeting of the Niskayuna Board of Education to order at 4:30 p.m. Call to Order
  
- II. Mr. Winchester moved to appoint Matt Bourgeois as District Clerk. Mrs. Mauro seconded. Carried 5-0. Appointment of Clerk
  
- III. The District Clerk, Matthew Bourgeois, presided over the meeting.
  
- IV. A. Mr. Bourgeois administered the Oath of Office to Terry Weiner and Deborah Oriola as newly elected members of the Board of Education prior to the meeting. Oath of Office – New Board Members
  
- B. Mr. Bourgeois administered the Oath of Office to the Superintendent of Schools, Dr. Kevin Baughman. Oath of Office – Superintendent
  
- V. A. Mrs. Mauro nominated Mr. Hudson for Board President. Mr. Winchester seconded. Carried 5-0. Election of Officers
  
- B. Mr. Winchester nominated Mrs. Sosnow for Board Vice President. Mrs. Gordon seconded. Carried 5-0.
  
- VI. A. Mr. Bourgeois administered the Oath of Office to newly elected Board officers, President David Hudson and Vice President Jeanne Sosnow. Mr. Hudson assumed the Chair at 4:40 p.m. Oath of Office – New Board Members

VII. A. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following Board of Education appointed personnel for 2008-09 and the use of facsimile signatures for designated personnel per ASM VII, A. Mrs. Sosnow seconded. Carried 6-0.

Approve Board of Education Personnel

Kim Scheuer to the position of Treasurer, and John Tamburello to the position of Deputy Treasurer

Tamburello/ Smith

Deborah Houlihan to the position of Clifton Park Tax Collector and Citizen's Bank, as the banking institution for the collection of Clifton Park Tax Payments: PO Box 200675, Pittsburgh, PA 15251-0675

Houlihan/ Citizen's Bank

Doris Munro to the position of Claims Auditor

Munro

Ferrara, Fiorenza, Larrison, Barrett & Reitz, P.C. as Legal Counsel

Ferrara.../Legal Counsel

The following individuals are recommended for appointment as School Physicians:

Ellis Hospital Center for Occupational Health - Adult physicals

Ellis Hospital

Dr. Albert Loffredo { Niskayuna High School  
{ Middle School  
{ Elementary

Dr. Loffredo

Theresa Poletto to the position of Central Treasurer for Extra Classroom Activity Funds

Poletto

Matthew Bourgeois, Assistant Superintendent for Business, as Census Enumerator (Ed. Law 3242), and also designated to certify the payroll (Ed. Law 1720, 2523 and Commissioner's Regulation 170.2)

Bourgeois

Mary-Jo Palmiotto as Sr. Payroll Clerk

Palmiotto

The Principals of the Elementary and Middle Schools and the High School Associate Principal to supervise the keeping of the Registers of Attendance for the 2008-09 School Year (Ed. Law 3213)

Marvin and Company CPAs as Independent Auditors

Marvin & Co.,

Questar III BOCES as Internal Auditors

Questar III

Robert Panico designated as the Purchasing Agent (Commissioner's Regulations Section 170.2)

Panico

Darla Gullotta as Board Meeting Recorder at an annual fee based on 24 meetings. In the event that additional meetings are held, a pro-rata amount will be paid

Gullotta

John Rabine as Asbestos Designee

Rabine

Ronald Grastorf as Freedom of Information Office (FOIL) and Records Access Officer

Grastorf

Grastorf

Ronald Grastorf as Title VII Officer and Title IX Officer

Wall

Carol Wall as Section 504 Hearing Officer

Use of facsimile signatures of the following authorized signature personnel:  
▪ John Tamburello & Kimberly Scheuer

Tamburello Scheuer

Robert Panico as Records Management Officer and Laura McGill, Records Management Clerk

Panico/McGill

Date: July 14, 2008

Organizational  
Kind of meeting

Vince Bianchi – Student Activities Coordinator

Michelle Stopera – Youth Court Liaison

Sylvia Winer – Medicaid Specialist Clerk

Bianchi

Stopera

Winer

Annual Stipends

B. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the recommendation to pay the annual stipends or hourly rates for the various positions and services listed for the 2008-2009 year and as outlined (**Attachment #1**) per ASM VII, B. Mrs. Oriola seconded. Carried 6-0.

C. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, establish the following petty cash funds for the 2008-2009 school year per ASM VII, C. Mrs. Gordon seconded. Carried 6-0.

Establish Petty Cash Funds

a.	Office of the Superintendent of Schools	\$100	Superintendent's Office
b.	Birchwood Elementary School	\$ 75	Debra Berndt
c.	Craig Elementary School	\$100	Bill Anders
d.	Glencliff Elementary School	\$ 75	Frances Reint
e.	Hillside Elementary School	\$ 75	Shireen Fasciglione
f.	Rosendale Elementary School	\$ 75	Lauren Gemmill
g.	Iroquois Middle School	\$100	Victoria Wyld
h.	Van Antwerp Middle School	\$100	Luke Rakoczy
i.	Niskayuna High School	\$100	John Rickert
j.	Director of Transportation	\$ 75	Thomas O'Donnell
k.	Superintendent of Buildings & Grounds	\$ 75	John Rabine
l.	Coordinator of Community Education	<u>\$100</u>	Victoria Holley
	<i>subtotal</i> of General Fund Petty Cash	\$1,050	

m.	Director of School Lunch	\$100	Deborah Mahan
n.	Birchwood Cafeteria	\$ 40	Cindy Vogel
o.	Craig Cafeteria	\$ 40	Phyllis Sadow
p.	Glencliff Cafeteria	\$ 40	Mariann Jordan
q.	Hillside Cafeteria	\$ 40	Rosanna Capoccia
r.	Rosendale Cafeteria	\$ 40	Krystle Krouse
s.	Iroquois Cafeteria	\$ 40	Dee Sanchez
t.	Van Antwerp Cafeteria	\$ 40	Kathy Bennice
u.	High School NEW Cafeteria	<u>\$100</u>	Robert Depot

*subtotal* of School Fund Petty Cash \$480

TOTAL PETTY CASH **\$1,530**

D. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, in accordance with Section 170.2(L) of the Commissioner's Regulation, authorize the Superintendent of Schools to approve budget transfers not to exceed \$10,000 per transfer within the following object budget codes per ASM VII, D. Mrs. Gordon seconded. Carried 6-0.

Transfer of Funds

1. Personnel (100-199)
2. Equipment (200-299)
3. Contractual (400-449)
4. Materials & Supplies (450-459)
5. Software (460-469)
6. Tuition (470-479)
7. Textbooks (480-489)
8. BOCES (490-499)
9. Debt Service Principal (600-699) & Interest (700-799)
10. Fringe Benefits (800-899)

Be it further resolved that the Superintendent will submit a monthly report to the Board of Education that identified such transfers authorized.

E. Mrs. Oriola moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following per ASM VII, E. Mrs. Mauro seconded. Carried 6-0.

a. Authorize the Superintendent of Schools or his qualified designee to approve conference attendance and district travel of personnel on school business for 2007-2008 in accordance with Board policy.

Conference Attendance

b. Authorize members of the Board of Education to attend conferences and conventions, with expenses.

c. Authorize reimbursement for mileage at the rate established by the Internal Revenue Service as of December 1 of the prior school year.

Authorize Mileage Reimbursement

d. Authorize the Superintendent of Schools to accept resignations and to fill vacancies during July and August 2008 with the following exceptions: Principals, Assistant Principals, Directors, and Central Office Administrators. All Superintendent actions will be considered a continuing contract until approval by the Board of Education at its next scheduled regular meeting, as per policy 9240.

Fill Vacancies

e. Approve the re-adoption of the Code of Ethics in effect as per policy 2160.

Code of Ethics

f. Designate *The Daily Gazette* as the official newspaper for the publication of legal notices for the school district.

Designate Daily Gazette

F. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the District to provide coverage under Section 18 of the NYS Public Officer's Law to any District officer and/or employee per ASM VII, F. Mrs. Oriola seconded. Carried 6-0.

Liability Coverage

G. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the rates for substitute employment in the job categories listed for the 2008-2009 year as outlined per ASM VII, G. (**Attachment #2**). Mr. Winchester seconded. Carried 6-0.

Substitute Rates

H. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, establish the following rates for pool use during the 2008-2009 school year per ASM VII, H. Mrs. Gordon seconded. Carried 6-0.

Pool Use Rates

There being no further business, the Organizational meeting was adjourned at 4:54 p.m.

Adjourn

President Hudson called the Regular Meeting of the Niskayuna Board of Education to order at 4:55 p.m.

Call to Order

Judy Frost provided the Board with a summary of revisions to the Student Codes of Conduct.

There were no public comments regarding the Student Codes of Conduct

Public Hearing-  
Student Codes of  
Conduct  
Reports

VIII. Reports

A. Superintendent Kevin Baughman commented on the 350+ students who graduated NHS and thanked everyone who participated; he discussed upcoming dates such as 8/4 BOE meeting, 8/18 tour of NHS followed by BOE meeting which will include financial report; the 2008-09 opening day is scheduled for 9/2; discussed asbestos removal in the school buildings; "The Conversation Continues" next community meeting on substance abuse prevention is scheduled for July 23 at Town Hall; Leadership Council and supervisors participated in day one of "Cognitive Coaching"

Superintendent  
Report

B. The Board was represented by one or more members at the following: NHS graduation and retirement parties; Rosendale ice cream social; CAPSBA meeting; interview committee for Admin for Student Support Services.

Board Report

IX. Comments from the Community

There were no comments from the community.

Community  
Comments

X. Mr. Winchester moved that the Board of Education, upon recommendation of the Superintendent of Schools, approve the actions recommended in the consent agenda of the items listed below: Mrs. Gordon seconded. Carried 6-0.

Consent Agenda

A. ...Minutes of the Regular Board meeting of June 16, 2008; Minutes of Special Board meetings of June 18 and June 25, 2008...

B. ...that the Board, upon the recommendation of the Superintendent of Schools, approve the following personnel actions, per ASM X, B

\* = pending State Education fingerprint clearance

A. Instructional – Appointment

<u>Name</u>	<u>Elementary Academic/</u>	<u>Probation</u>	<u>Cert. Status</u>	<u>Salary</u>
	<u>Special Tenure Area</u>	<u>Period</u>		
*Johnson, Shayne	Speech Therapist	9/1/08-9/1/10	Permanent	M-10-63
*Malkis, Shana	Spanish/MS	9/1/08-9/1/11	Initial	B-1
* DeCesare, Carl	Technology	9/1/08-9/1/11	Permanent	M-8-51
*Serfilippi, Lynn	Elementary/Hillside	9/1/08-9/1/11	Initial	M-1
*Yetto, Cindy	Spanish/NHS	9/1/08-9/1/10	Permanent	M-5-33

Johnson  
Malkis  
DeCesare  
Serfilippi  
Yetto

B. Instructional – Appointment – Replacement

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Melfe, Nicole	Reading/Craig	9/1/08-6/30/09	M-1
Postlethwait, Karen	Science 6-8/VA	9/1/08-6/30/09	M-4.75
Kelleher, Katie	Kindergarten/Glencliff	9/1/08-6/30/09	M-4
McMahon, Erin	Elementary/Glencliff	9/1/08-6/30/09	B-1
*Stefanic, Karen	Special Ed./NHS	9/1/08-6/30/09	M-2
Vermilyea, Kathleen	Special Ed/Birchwood	9/1/08-6/30-09	M-6.92
Weidman, Brandi	English/HS	9/1/08-6/30/09	M-8.94-37

Melfe  
Postlethwait  
Kelleher  
McMahon  
Stefanic  
Vermilyea  
Weidman

Date: July 14, 2008 Regular  
*Kind of meeting*

**C. Instructional – Leave of Absence**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Casley, Jamie	English/NHS	9/1/08-6/30/09

Casley

**D. Instructional – Appointment (part-time)**

<u>Name</u>	<u>Assignment</u>	<u>Salary Step</u>
Tambasco, Jennifer	English/HS	M-1.36

Tambasco

**E. Instructional – Reappointment – (part-time)**

<u>Name</u>	<u>Assignment</u>	<u>FTE</u>	<u>Salary Step</u>
DeSoyza, Amy	Art/HS	.50	MA-5.90
Andersen, Anita	Elem. Counseling	.80	MA-15.31-69.86
Mayer, Carolyn	Music/Middle School	.70	MA-12.50
Dagostino, Dawn	GED/HS	.60	BA-5.20
Amlaw-Teneyck, Jennifer	Speech/Iroquois	.80	MA-11.77-42
Clark, John	Math/Iroquois	.50	MA-12.12
Hogsberg, Jodi	Spec.Ed/Iroquois	.70	MA-3.40-36
Whitaker, Karleen	Elem. Counseling	.80	MA-10.20-63.60
Reinhart, Kristin	Music/Glenclyff	.70	MA-4.93-42
Depken-Carroll, Laura	SPED/MS	.60	MA-8.20
Kruger, Lori Jean	SpecEd/HS	.70	MA-9.45-45
Penman, Susan	English/VA	.50	MA-5.90-74.32
Smith, Wesley	Music/HS	.20	MA-10.83-34
Galvin, Dina	SpecEd/Glenclyff	.60	MA-13.24-47.88
Picardi, Laura	Science/Iroquois	.50	BA-1.50
Deutsch, Melissa	Social Studies/VA	.50	MA-7.50-39

DeSoyza  
 Andersen  
 Mayer  
 Dagostino  
 Amlaw-TenEyck  
 Clark  
 Hogsberg  
 Whitaker  
 Reinhart  
 Depken-Carroll  
 Kruger  
 Penman  
 Smith  
 Galvin  
 Pcardi  
 Deutsch

**F. Appointment of Summer School Staff/Literacy Program and Special Education Program**

Longo, Laura	Grade 1 Special Ed. Teacher	3 sections
DeCrosta-Hunter, Felicia	Grades 4-5 Special Ed. Teacher	3 sections
Marra, Adria	High School Special Ed. Teacher	1.5 sections

Longo  
 DeCrosta-Hunter  
 Marra

**G. Summer School Staff/Literacy Program and Special Education Program - Adjustments**

<u>Name</u>	<u>Assignment</u>	<u>Adjustment</u>
Maxwell, Valerie	Wilson Tutoring	From 3.0 to 1.6 sections
Mein, Christina	Wilson Tutoring	From 3.0 to 4 sections
Abba, Debbie	Speech Therapist	From 1.0 to 1.2 sections
Niro, Michelle	Special Ed.	Withdrew summer school appointment

Maxwell  
 Mein  
 Abba  
 Niro

**Teaching Assistants for Center-Based Program Five (5) hours a day:**

White, Kathy

White

**Summer School Staff – High School**

Math 1	Raymond, Julia	2 sections
Earth Science	Whitfield, Evan	2 sections
Driver Education	DeSimony, Rich	2 sections
Driver Education	Amelio, Amber	2 sections
Biology	Selig, Judy	1 section

Raymond  
 Whitfield  
 DeSimony  
 Amelio  
 Selig

**H. Non-Instructional – Appointment – Probationary**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Step</u>
McDermott, Margaret	Confidential Secretary II	7/15/08	As per contract
Flynn, Donna	Executive Secretary I	7/15/08	As per contract
Wait, David	Groundsman	7/30/08	As per contract

McDermott  
 Flynn  
 Wait

**I. Non-Instructional – Appointment – Permanent Status**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Curran, Thomas	School Bus Driver-Sub	3/4/08
Oppatt, Alesha	School Bus Driver-Sub	3/4/08
Rochow, Christopher	School Bus Driver-Sub	3/4/08
Selke, Deborah	School Bus Driver-Sub	3/4/08
Depot, Robert	Cook	6/29/08

Curran  
 Oppatt  
 Rochow  
 Selke  
 Depot

Date: July 14, 2008Regular*Kind of meeting***J. Non-Instructional - Adjustment**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Adjustment</u>
Cassella, Theresa	Nurse/Iroquois	9/1/08	From 37.5 to 35 hrs./week
Lusted, Patricia	CA/Student Supp. Srv.	9/1/08	From hourly to 20 hr/week
Lamar, Janet	CA/Student Supp. Srv.	9/1/08	From hourly to 20 hr/week

Cassella  
Lusted  
LaMar**K. Non-Instructional – Appointment**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Step</u>
Tracz, Thomas	Substitute Bus Driver	6/19/08	NSDEA Level 1-Step 1
Simmons, Anthony	Substitute Cleaner	6/30/08	NSDEA Level 1-Step 1

Tracz  
Simmons**L. Reappointment of Emergency Conditional Staff – 1/28/08-7/14//08--These staff have not been cleared by SED**

<u>Name</u>	<u>Assignment</u>
*Adams, Lynne	Elementary Ed
Aloisi, David	Substitute Teacher
Amodeo, Christine	Substitute Teacher
Bagshaw, Heather	Substitute Teacher
Baldauf, Karin	Substitute Teacher
Bigley, Brittney	Substitute Teacher
Califano, James	Substitute Teacher/Music
Campagna, Laura	Substitute Teacher
Contula, Heather	Substitute Teacher
Davis, Kayleigh	Substitute Teacher
DeMaria, Darcy	Substitute Teacher/Phys Ed.
Doyle, Brittnei	Substitute Teacher
Dring, Jeffrey	Substitute Teacher
Dzekciorius, Kerri	Substitute Teacher
Eveleth, Jeremy	Substitute Teacher
*Fisher, Wade	Elementary Ed
Gabriel, Lisa	Substitute Teacher
Garrigan, Melissa	Substitute Teacher
Glover, Jordan	Substitute Teacher
Godkin, Jessica	Substitute Teacher
Goldblatt, Nancy	Substitute Teacher
Grace, Marc	Substitute Teacher
Guzzzone, Paul	Substitute Teacher
*Hartledge, Cathleen	Teacher
Hayes, Gary	Substitute Teacher
Hegener, Stephen	Substitute Teacher
Kramm, Wallace	Substitute Teacher
LaForce, Jessica	Substitute Teacher
Lasher, Christopher	Teacher
*Mancini, Erynne	Teacher
Matthews, Mary Beth	Substitute Teacher
*Mattoon, Daniel	Teacher
Melfe, Nicole	Substitute Teacher
Murphy, Erin	Substitute Teacher
Murray, Lisa	Substitute Teacher
Novak, Daniel	Substitute Teacher
Palmiotto, Lindsey	Substitute Clerical
Pezze, Meghan	Substitute Teacher
*Pizzino, Christina	Music Teacher
*Pflegl, Bianca	Crew Coach
*Quist, Kelly	Social Studies Teacher
Recchio, Kelly	Substitute Nurse
Rider, Steven	Substitute Teacher
Romero, Elizabeth	Substitute Teacher
Rosch, Kevin	Substitute Teacher
Saxe, Christine	Substitute Teacher
Schrader, Michelle	Substitute Teacher
Shellard, Michele	Substitute Clerical Assistant
Sleizer, Jeanette	Substitute Teacher
Tarullo, Lisa	Substitute Teacher

Staff awaiting  
NYSED  
fingerprint  
clearance

Date: July 14, 2008 Regular  
*Kind of meeting*

Terry, David	Substitute Teacher
Torpey, Kristen	Substitute Teacher
Webb, Eadwine	Substitute Teacher
*Weldon, Diana	Chemistry Teacher
Whitman, Wendy	Substitute Teacher
*Williams, Maggie	Psychologist
Wood, Ronald	Substitute Teacher

Staff awaiting  
 NYSED fingerprint  
 clearance  
 (cont'd)

**M. Retirement – Non-Instructional**

<u>Name</u>	<u>Assignment</u>	<u>Years of Service</u>
Coco, Barbara	CA/Rosendale	22 years

Coco

**N. Resignations – Instructional**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Boyce, Jeffrey	Science/NHS	6/26/08
Stead, Rachel	Spanish/NHS	7/19/08

Boyce  
 Stead

**O. Resignations – Non-Instructional**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Klembella, Mark	School Bus Driver-Sub	6/25/08
Owens, Virginia	CA/Hillside	

Klembella  
 Owens

C. ...that the Board, upon recommendation of the Superintendent of Schools, award the 2008-2009 School Bus Bid to Leonard Bus Sales, Inc. in the total amount of \$22,899 as per ASM X, C...

School Bus Bid

...that the Board, upon recommendation of the Superintendent of Schools, award the 2008-2009 Health Services and First Aid Supplies Bid as per ASM X, C in part to...

Health Services/  
 First Aid Bid

United Health	\$3,901.35
Henry Schein	\$3,017.90
MacGill	\$1,056.00
Moore Medical	\$ 701.76
School Health	\$ 470.53

...that the Board, upon recommendation of the Superintendent of Schools, award the 2008-2009 Fire Extinguisher Supplies and Service Bid to Simplex for an estimated annual amount of \$4,067.01 as per ASM X, C...

Fire Extinguisher  
 Bid

...that the Board, upon recommendation of the Superintendent of Schools, award the Special Transportation Service Bid 9/1/08-6/30/09 as per ASM X, C to...

Special  
 Transportation  
 Bid

First Student	\$62,100.00
Brown Transportation	\$44,110

...that the Board, upon recommendation of the Superintendent of Schools, award the 2008-2009 Boiler Maintenance and Repair Bid to Tri Tech, Inc. for an estimated total of \$15,000 as per ASM X, C...

Boiler  
 Maintenance  
 and Repair Bid

...that the Board, upon recommendation of the Superintendent of Schools, approve the Sale of Surplus 1997 Chevrolet Cavalier in accordance with ASM IV, C dated April 21, 2008 to George Parker in the amount of \$3,552 as per ASM X, C...

Sale of Surplus  
 Vehicle

D. ...that the Board, upon recommendation of the Superintendent of Schools, authorize the District Clerk to sign special education classroom rental agreements with the Capital Region BOCES for the 2008-2009 school year in accordance with ASM X, D...

Classroom  
 Rental  
 Agreements-  
 BOCES

E. ...that the Board, upon recommendation of the Superintendent of Schools, authorize the District Clerk, to sign room rental and ancillary services agreements with the Capital Region BOCES for the 2008-2000 school year for the STEP Program in accordance with ASM X, E...

Room Rental  
 Agreements-  
 BOCES





Date: July 14, 2008

Regular  
Kind of meeting

Appoint  
Members to  
CSE  
Subcommittee

H. ...that the Board of Education, upon the recommendation of the Superintendent of Schools, appoint the members listed on ASM X, I to the Subcommittee of the CSE, in conjunction with changes made to New York State Education Law pursuant to Chapter 82 of the Laws of 1995 regarding the provision of special education programs and services, such subcommittees to make decisions on students placed in programs with an operated by the Niskayuna Central School District only and operate by consensus, and such subcommittee membership shall include the following: the child's special education teacher and/or provider, a regular education teacher, the child's parent, the child with a disability (when appropriate e.g. emancipated minor), a person who is qualified to provide or supervise special education, and the school psychologist (when necessary)...

High School Subcommittee

Carol Wall, CSE Chairperson  
Dr. Ann Joyce, School Psychologist (when necessary)/CSE Chairperson\*  
Michael Gioia, School Psychologist (when necessary)/CSE Chairperson\*  
Child's Special Education teacher and/or provider and regular education teacher  
Child's parent  
Child with disability

Iroquois Middle School Subcommittee

Dr. Olive Foster, Assistant Administrator for Student Support Services  
Carol Wall, CSE Chairperson  
Dr. Ann Joyce, School Psychologist (when necessary)/CSE Chairperson\*  
Child's parent  
Child's Special Education teacher and/or provider and regular education teacher

Van Antwerp Middle School Subcommittee

Dr. Olive Foster, Assistant Administrator for Student Support Services  
Carol Wall, CSE Chairperson  
Dr. Michael Gioia, School Psychologist (when necessary)/CSE Chairperson\*  
Child's Special Education teacher and/or provider and regular education teacher  
Child's parent

Birchwood Elementary School Subcommittee

Dr. Olive Foster, Assistant Administrator for Student Support Services  
Dr. Mary Cloutier, School Psychologist (when necessary)/CSE Chairperson\*  
Child's Special Education teacher and/or provider and regular education teacher  
Child's parent

Craig Elementary School Subcommittee

Dr. Olive Foster, Assistant Administrator for Student Support Services  
Janell Timmany, School Psychologist (when necessary)/CSE Chairperson\*  
Child's Special Education teacher and/or provider and regular education teacher  
Child's parent

Glenclyff Elementary School Subcommittee

Dr. Olive Foster, Assistant Administrator for Student Support Services  
Janell Timmany, School Psychologist (when necessary)/CSE Chairperson\*  
Child's Special Education teacher and/or provider and regular education teacher  
Child's parent



Date: July 14, 2008

Regular  
Kind of meeting

J. ...that the Board of Education, upon recommendation of the Superintendent of Schools, establish the stated pool rates appoint the following individuals to the Surrogate parent List for the Committee on Special Education as per ASM X,J...

Appoint  
Surrogate  
Parent Member

Mr. and Mrs. William McPartlon  
2446 Jaffrey Street  
Niskayuna, NY 12309

**XI. Instruction**

Instruction

Dr. Shea presented the Board with projected elementary enrollment updates.

**XII. Business**

Business

A. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, accept and file the Treasurer's Report for the month of May, 2008 as per ASM XII, A. Mr. Winchester seconded. Carried 6-0.

Treasurer's  
Report

B. Mrs. Oriola moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the transfer of funds for the month of May, 2008 as per ASM XII, B. Mr. Winchester seconded. Carried 6-0.

Transfer of  
Funds

C. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, award the contract for internal audit services to Questar III BOCES through June 30, 2009 in accordance with the attached agreement (**Attachment #3**) at a rate of \$625/day, not to exceed \$12,500 as per ASM XII, C (as revised). Mrs. Oriola seconded. Carried 6-0.

Award Questar  
III BOCES  
Contract

D. The Board briefly discussed Capital Project finances. Further details will be discussed during the August 18, 2008 BOE meeting.

Capital Project  
Finance  
Discussion

E. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, adopt the attached resolutions (**Attachment #4**) to declare emergency expenditures related to high school sodding and high school waterline replacement as necessary, ordinary, contingent expenses for the health and safety of students and staff and for the preservation of the District's property. The estimated cost of these projects is \$262,760 which shall be funded through the use of fund balance as per ASM XII, E. Mrs. Sosnow seconded. Carried 6-0.

Authorize Use of  
Fund Balance

F. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, reject the sole bid received for general contractor work from Andrew R. Mancini Associates, Inc. for High School Project 2, as per ASM XII, F. Mrs. Sosnow seconded. Carried 6-0.

Reject Bid-NHS  
Project 2

G. Mrs. Oriola moved that the Board of Education, upon the recommendation of the Superintendent of Schools, acknowledge and authorize a change order in the amount of \$88,398 for a chain link fence installation at the High School for James H. Maloy, Inc. as per ASM XII, G. Mrs. Sosnow seconded. Carried 6-0.

Authorize  
Change Order-  
NHS Perimeter  
Fence

Date: July 14, 2008

Regular  
Kind of meeting

- H. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, award the following construction alternates for asbestos abatement at Hillside Elementary as per ASM XII, H. Mrs. Sosnow seconded. Carried 6-0.

Award  
Construction  
Alternate –  
Hillside

**Asbestos Abatement Alternate – Hillside Elementary**

Jupiter Environmental Services, Inc.

Alternate AH-1	\$25,000	Flooring & Casework
Alternate AH-2	\$55,000	Remainder of Flooring
Total Alternates Awarded	\$80,000	

- I. Mrs. Oriola moved that the Board of Education, upon the recommendation of the Superintendent of Schools, award the following construction contract alternate outlined below as per ASM XII, I. Mrs. Sosnow seconded. Carried 6-0.

Award  
Construction  
Alternate – NHS

**High School Alternate**

Site Work	James H. Maloy, Inc.		
	Alternate: HS1-24-2	\$456,000	Student Courtyard

- J. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, award the attached (Attachment #5) construction contracts outlined as per ASM XII, J. Mrs. Sosnow seconded. Carried 6-0.

Award Contracts

**XIII. Personnel**

Personnel

- A. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the creation of the position of Director of English Language Arts Grades K-8 and job description for the 2008-2009 year as outlined as per ASM XIII, A. Mrs. Sosnow seconded. Carried 6-0.
- B. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the position of Facilities Coordinator for the 2008-2009 school year as outlined (Attachment #6). Mrs. Sosnow seconded. Carried 6-0.

Approve  
Position –  
Director ELA K-8

Approve  
Position –  
Facilities  
Coordinator

**XIV. General**

General

- A. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the Codes of Conduct for Elementary, Middle and High Schools for the 2008-2009 school year as per ASM XIV, A. Mrs. Oriola seconded. Carried 6-0.
- B. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve routine updated to the District-wide Safe Schools Plan as amended, per ASM XIV, B. Mrs. Gordon seconded. Carried 6-0.

Approve Student  
Codes of  
Conduct

Approve Safe  
Schools Plan

**XV. Other**

- A. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve **Policy 5020.3 – Section 504 Placement** as per ASM XV, A. Mrs. Sosnow seconded. Carried 6-0.
- B. The Board briefly discussed 2008-2013 long-range planning. The Board will discuss this topic further at its August BOE meeting.

Other  
Approve Policy  
Long-Range Planning Discussion

- XVI. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, convene to Executive Session to discuss items related to Committee on Special Education, 504 Recommendations, specific personnel, contracts and legal matters. Mrs. Sosnow seconded. Carried 6-0.

Executive Session

There being no further business, the meeting was adjourned at 7:30 p.m.

Adjourn

The Board reconvened to Public Session at 8:35 p.m.

Reconvene

**XVII. Authorize Recommendations**

Mrs. Mauro moved that the Board of Education, upon recommendation of the Superintendent of Schools, authorize the recommendations of the CSE, CPSE and 504 Committee and agreed-upon amendments and approve Executive Session minutes of June 16 & June 18, 2008. Mrs. Sosnow seconded. Carried 6-0.

Authorize Recommendations

- XVIII. Mrs. Sosnow moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the Memorandum of Agreement (**Attachment #7**) with the Niskayuna Educational Secretaries' Association (NESA) retroactive to July 1, 2007 through June 30, 2012 as per ASM XVIII. Mrs. Mauro seconded. Carried 7-0.

Approve MOA – NESA  
Approve MOA – NSDEA

- XIX. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the Memorandum of Agreement (**Attachment #8**) with the Niskayuna School District Employees' Association (NSDEA) retroactive to July 1, 2007 through June 30, 2012 as per ASM XIX. Mrs. Oriola seconded. Carried 6-0.

Adjourn

- XX. There being no further business, the meeting was adjourned at 8:45 p.m.

**XXI. Information**

- A. Transfer of Funds
- B. Review of Tradebooks: A Walk in the Woods by Broadway Books and My Sister's Keeper by Adams Book Company

Information

