

Date November 19, 2007 Regular VA Board Room David Hudson  
*Date* *Kind of meeting* *Where held* *Presiding Officer*

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Members present: Gordon, Hudson, Mauro, Oriola, Members absent: \_\_\_\_\_  
Sosnow, Weiner, Winchester

Admin: Baughman, Bourgeois, Shea Admin Absent: \_\_\_\_\_  
Also present: E. Baker, R. Grastorf, J. Rickert,

I. President Hudson called the Regular Meeting of the Niskayuna Board of Education to order at 7:00 p.m.

Call to Order

IA. Mr. Rickert, NHS Principal, introduced the National Merit Semi-Finalist scholars who have been recognized for their academic achievement:

National Merit  
Semi-Finalists

National Merit – Semi Finalists  
Bailey Fitzgerald  
Samuel Grondahl  
Yifan Tang

A. Superintendent Baughman reported: there is an upcoming budget forum meeting at the Van Antwerp Auditorium on November 26 and at Iroquois on December 10; a CAPSBA meeting will be held at The Century House on November 29 and all interested members should advise Michol immediately; Thursday December 1 will be a retreat at the Parker Inn with the topic to be "Focus on Board Operations Roles & Communications." He also reported on the very successful fall 2007 sports program including girl's volleyball, boy's soccer, cross-country, swimming and crew; the District will be conducting a preliminary discussion with the Town of Niskayuna regarding sharing of equipment, supplies and buildings; tenure decisions will be discussed in March and April for the 23 teachers scheduled to receive tenure this Spring; the Board will begin discussing its plan for several administrative replacement searches; that there have been many questions circulating regarding half-days in the calendar. All told, we average 96.8% of our required 180 days as full days.

Superintendent  
Report

B. The Board was represented by one or more members at the following: FLES meeting; High School retired teachers breakfast; Middle School retired teachers luncheon; Luke Smith's party; GLEAN meeting; Hillside, Iroquois, Rosendale, Van Antwerp and Glenclyff PTO meetings; Niskayuna Community Foundation (NCF) Awards Presentation; Middle School Orchestra concert; NHS English Department has a Writer in Residence, a Niskayuna alumnus, Elizabeth Rosner; Policy Committee meeting; Diagramming sentences is a topic worth discussing during English Core Team meeting; Fifth grade strings concert at Crag School; Fiscal training course via online source; NHS Financial Aid Night; DARE meeting; Fiscal Oversight Training I & II; Technology Core meeting.

Board Report

III. Community Comments

There were no community comments.

Community  
Comments

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IV. Mrs. Mauro moved that the Board of Education, upon recommendation of the Superintendent of Schools, approve the actions recommended in the consent agenda of the items listed below:

- A. Minutes of the Regular Board Meeting of November 5, 2007
- B. ...that the Board, upon the recommendation of the Superintendent of Schools, approve the following personnel actions, per ASM IV, B

\*= pending State Education fingerprint clearance

**A. Instructional – Appointment**

<u>Name</u>	<u>Elementary Academic/ Special Tenure Area</u>	<u>Probation Period</u>	<u>Cert. Status</u>	<u>Salary Step</u>
Yager, Kristopher	Speech	11/20/07-11/20/10	Permanent	M-3.77-55
Philip, Roobi	TA/Glencliff	10/15-07-10/15/10	Pending	TA-6

**B. Instructional – Appointment – Part-Time**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Step</u>
Carpico, Tessa	Spec. Ed/Hillside	12/10/07	M-2

**C. Instructional-Adjustments**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Adjustment</u>
Stopera, Michelle	Business/HS	12/5/07	Additional .1 FTE
MacPherson, Mary Jane	Business/HS	12/5/07	Additional .1 FTE
Bergeron, Sharon	TA/Hillside	11/6/07	From additional 25 min. to 15 min/day
Horner, Mark	TA/Van Antwerp	11/20/07	Additional 15 min/day
Miller, Paula	TA/Birchwood	11/20/07	Additional 15 min/day

**D. Non-Instructional – Appointment**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Step</u>
Barringer, Dawn	EA/ Birchwood	11/20/07	NESPA EA-6
Barringer, Dawn	CA/Birchwood	11/20/07	NESPA CA-6
Depot, Robert	Cook Mgr/NHS	12/3/07	NSDEA Level 8-Step 7
DeMasi, Frank	Bus Driver-Part Time	11/7/07	NSDEA Level 1-Step 1

**E. Non-Instructional – Adjustments**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Adjustment</u>
Kent, Brian	Cleaner/Glencliff	11/13/07	NSDEA Level 4-Step 3

**F. Coach**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Canavan, Kelly	Asst. Varsity Swim Coach	Fall 2007	as per contract

Consent Agenda

Approve Minutes

Routine Personnel

Yager  
Philip

Carpico

Stopera  
MacPherson  
Bergeron

Horner  
Miller

Barringer  
Barringer  
Depot  
DeMasi

Kent

Canavan

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<u>Name</u>	<u>Assignment</u>
Ayscue, Matthew	Substitute Teacher
Bassett, Steven	Substitute Teacher
Boudreau, Gregory	Substitute Teacher
Chalmers, Anne	Substitute Teacher
Curley, Leanna	Substitute Teacher
Faughnan, Erin	Substitute Teacher
Frament, Lindsay	Substitute Teacher
Fruscella, Nicole	Substitute Teacher
Gialanelli, Madeline	Substitute Teacher
Grady, Michael	Substitute Teacher
Greco, Nancy Jean	Substitute Teacher
Kasman, Robert	Substitute Teacher
Kelly, Kenneth	Substitute Teacher
Kelly, Tiffany	Substitute Teacher
Kinnally, Laura	Substitute Teacher
Krol, Cynthia	Substitute Teacher
LaTorre, Richard	Substitute TA
Mason, Peter	Substitute Teacher
Mayer, Alison	Substitute Teacher
Mazura, Christopher	Substitute Teacher
McCarthy, Megan	Substitute Teacher
Milano, Sara	Substitute Teacher
Neary, MaryTeresa	Substitute Teacher
Numrich, Meghan	Substitute Teacher
Oatman, Deborah	Substitute Teacher
O'Rourke, Carrie	Substitute Teacher
Pandillo, Kristin	Substitute Teacher
Parker, Ashley	Substitute Teacher
Patell, Katherine	Substitute Teacher
Ragule, Patricia	Substitute Teacher
Reilly, Julie	Substitute Teacher
Ruede, Raebeth	Substitute Teacher
Salzman, Deena	Substitute Teacher
Schroeder, Kristina	Substitute Teacher
Tropoli, Stephanie	Substitute Teacher
Vesey, Kathleen	Substitute Teacher
Vorwald, Scott	Substitute Teacher
Wade, Kristine	Substitute Teacher
Waldron, Alyx	Substitute Teacher
Welcome, Kimberly	Substitute Teacher
Wilson, Shelby	Substitute Teacher

Staff Having  
Received NYSED  
Fingerprint  
Clearance

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**H. Reappointment of Emergency Conditional Staff – These staff have not been cleared by SED**

<u>Name</u>	<u>Assignment</u>
Amodeo, Christine	Substitute Teacher
Andrews, Carol	Substitute Teacher
Arias, Roberto	Substitute Cleaner
Baldauf, Karin	Substitute Teacher
Barringer, Dawn	CA/TA
Beaver, Lauren	Substitute Teacher
Bryda, Jamie	Substitute Teacher
Califano, James	Substitute Teacher/Music
Diefendorf, Cynde	Substitute Teaching Assistant/CA
Drake, Robert	Substitute Teacher/SDA
Dring, Jeffrey	Substitute Teacher
Elliott, Marilyn	Crew Coach
Frisoni, Stacy	Substitute Teacher
Gordon, Shelly	Substitute Secretary/CA/TA
Hayden, David	Substitute Teacher
Mc Ginn, Jacqueline	Substitute Teacher/Administrator
McPherson, Sheila	Substitute Teacher
Murray, Lisa	Substitute Teacher
Nealon, Gia	Substitute TA
Ng, Bonnie	Substitute Teacher/Health
Pezze, Meghan	Substitute Teacher
Piszczek, Julie	Substitute TA
Purcell, Michael	Tutor
Rider, Steven	Substitute Teacher
Romero, Elizabeth	Substitute Teacher
Rosch, Kevin	Substitute Teacher
Rosenthal, Michael	Substitute Teacher
Ruona, Christen Carey-	Substitute TA
Sail, Suzanne	Substitute Nurse
Santiago, Kimb	Substitute Teacher/Administrator
Sawyer, Kristy	Substitute Teacher
Saxe, Christine	Substitute Teacher
Shellard, Michele	Substitute Clerical Assistant
Simms, Alyssa	Substitute Teacher
Skotarczak, Sabrina	Substitute Teacher
Sleizer, Jeanette	Substitute Teacher
Spero, Jessica	Substitute Teacher
Terry, David	Substitute Teacher
Trainor, Kathleen	Substitute Teacher
Williams, Craig	Substitute Teacher
Williams, Luanne	Substitute Teacher

Staff Awaiting  
NYSED Fingerprint  
Clearance

**I. Resignation**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Evans, Matthew	Technology/HS	12/5/07
Walter, Jonathan	Director/Science	2/29/08
Senecal, Susan	School Nurse	12/7/07

Evans  
Wakter  
Senecal

Mrs. Sosnow seconded. Carried 7-0.

**V. Instruction**

Instruction

- A. The Board reviewed and discussed Elementary Class Size Enrollment Management Plan.

Elementary  
Class Size  
Discussion

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- B. The Board discussed Chapters 5 & 6 of Integrating Differentiated Instruction and Understanding by Design.

Book Discussion

VI. Business

Business

- A. Mrs. Oriola moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the filing of the 2007-08 return of uncollected school taxes to the respective counties as per ASM VI, A. Mrs. Gordon seconded. Carried 7-0.
- B. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, accept and file the *Treasurer's Report* for the month of July 2007 per ASM VI, B. Mrs. Sosnow seconded. Carried 7-0.
- C-1. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, endorse the District's participation in and submission of an application to the New York State Department of State under the Shared Municipal Services Incentives Grant Program for 2007-08 with the Town of Niskayuna acting as the lead applicant, for the purpose of entering into a cooperative agreement for the design and construction of a vehicle wash facility as per ASM VI, C-1. Mrs. Oriola seconded. Carried 7-0.
- C-2. The Board discussed the potential endorsement of the District's participation as a co-applicant for a grant to be submitted to the New York State Department of State under the Shared Municipal Services Incentive Grant for 2007-08, with the Town of Glenville acting as the lead applicant and Clifton Park as co-applicant, for the purpose of entering into a cooperative agreement for the design and construction of the Glenville/Clifton Park Joint Sewer Project.
- D-1. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the contract for *The Thomas Group* in the amount of \$294,142 for architectural and engineering services to be provided in conjunction with the District's \$4.7M EXCEL Project as per ASM VI, D-1. Mrs. Gordon seconded. Carried 7-0.
- D-2. Mrs. Oriola moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the contract for *Sano-Rubin* in the amount of \$213,000 for construction management services to be provided in conjunction with the District's \$4.7M EXCEL Project as per ASM VI, D-2. Mrs. Sosnow seconded. Carried 7-0.
- E. Mrs. Gordon moved that the Board of Education, upon the recommendation of the Superintendent of Schools, establish a District credit card account, with credit limits set in accordance with the District's credit card policy with Citizen's Bank as per ASM VI, E. Mrs. Sosnow seconded. Carried 7-0.
- F. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the *transfer of funds* for the month of July 2007 as per ASM VI, F. Mrs. Oriola seconded. Carried 7-0.

Approve Return of Uncollected School Taxes

Accept/File School Lunch Report-July 2007

Endorse Joint Agreement – School District & Town

Discussion – Shared Muni Services with Glenville and Clifton Park

Approve Contract – Thomas Group

Approve Contract – Sano-Rubin

Establish District Credit Card Account – Citizen's Bank

Approve – Transfer of Funds

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VII. Personnel

Personnel

- A. Mr. Weiner moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following service retirement effective October 15, 2008 as per ASM VII, A. Mr. Winchester seconded. Carried 7-0.

Approve Service Retirement - Connolly

<u>NAME</u>	<u>YEARS OF SERVICE</u>
John Connolly	7

- B. The Board discussed the administrative search timeline.

Administrative Search Timeline

- C. Mr. Winchester moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the appointment of *Douglas Lohnas* as Interim Director of Science Education effective November 20, 2007 through June 30, 2008 with a pro-rated stipend of \$6,000 annually added to his current regular salary as per ASM VII, C. Mr. Weiner seconded. Carried 7-0.

Approve Interim Science Director - Lohnas

- D. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, appoint *Kimberly M. Scheurer* as the interim Accounting Supervisor at an annual salary of \$68,500 effective November 26, 2007 as per ASM VII, D. Mrs. Oriola seconded. Carried 7-0.

Appoint Interim Accounting Supervisor - Scheurer

VIII. General

General

IX. Other

Other

Mr. Winchester questioned the status of the first-quarter report card situation. The technology department indicated that the servers got bogged down due to the volume of data; new servers have been ordered and are due in any day.

First quarter report cards

- X. Mr. Weiner moved that the Board of Education, upon recommendation of the Superintendent of Schools, convene to Executive Session to discuss items related to CSE and 504 Committee recommendations and a personnel matter. Mr. Winchester seconded. Carried 7-0.

Executive Session

There being no further business, the meeting was adjourned at 9:40 p.m.

Adjourn

XII. Information

Information

Future Board Meeting Dates

December 3, 2007	7:00 p.m.	Regular Meeting
December 17, 2007	7:00 p.m.	Regular Meeting
January 14, 2008	7:00 p.m.	Regular Meeting
January 28, 2008	7:00 p.m.	Regular Meeting
February 11, 2008	7:00 p.m.	Regular Meeting
February 25, 2008	7:00 p.m.	Regular Meeting