

Date July 11, 2005 Organizational VA Board Room Barbara Mauro
Kind of meeting *Where held* *Presiding Officer*

Members present: Bertalan, Glendinning (arr. 6:06 p.m.), Members absent: _____
Hudson, Mathews, Mauro, Sosnow, Weiner

 Adm: Baughman, Bourgeois, Macan

- I. District Clerk Matt Bourgeois called the Organizational Meeting of the Niskayuna Board of Education to order at 6:00 p.m. Call to Order
- II. Mr. Bourgeois administered the Oath of Office to Richard Mathews and Terry Weiner. Oath of Office
- III. Mr. Bourgeois administered the Oath of Office to Superintendent of Schools Kevin Baughman. Oath of Office
- IV. David Hudson nominated Barbara Mauro for Board President. Lillian Bertalan seconded. Carried 6-0. Election of Officers
- V. Mr. Mathews nominated Mr. Hudson for Board Vice President. Mrs. Bertalan seconded. Carried 6-0.
- VI. Mr. Bourgeois administered the Oath of Office to newly elected Board President Barbara Mauro and Vice President David Hudson. Oath of Office
- VII. At 6:05 p.m. Mrs. Bertalan moved that the Board of Education, upon the recommendation of the Superintendent of Schools, convene to Executive Session to discuss contractual matters. Mrs. Sosnow seconded. Carried 7-0. Executive Session
- VIII. The Board reconvened to public session at 6:55 p.m. Public Session
- IX. Mrs. Bertalan moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following Board of Education appointed personnel for 2005-06 and the use of facsimile signatures for designated personnel per ASM VI, A: (Attachment #1) Approve Board of Education Personnel

John Tamburello to the position of Treasurer, and Kathleen A. Smith to the position of Deputy Treasurer

Deborah Houlihan to the position of Clifton Park Tax Collector and Sandra DiGiandomenico, Fleet Bank, to the position of Clifton Park Deputy Tax Collector at Fleet Bank, Union Street, Schenectady, NY 12309

Interim – Albina Beaulier; Permanent – To Be Determined to the position of Internal Claims Auditor.

Ferrara, Fiorenza, Larrison, Barrett & Reitz, P.C. as Legal Counsel

The following individuals are recommended for appointment as School Physicians:

Ellis Hospital Center for Occupational Health Adult physicals

Dr. Albert Loffredo Niskayuna High School
 Middle School
 Elementary

Theresa Poleto, Central Treasurer, Extra Classroom Activity Funds

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Matthew Bourgeois, Assistant Superintendent for Business, as Census Enumerator (Ed. Law 3242), and also designated to certify the payroll (Ed. Law 1720, 2523 and Commissioner's Regulation 170.2)

Mary Jo Palmiotto as Sr. Payroll Clerk

The Principals of the Elementary and Middle Schools and the High School Associate Principal Shelley Baldwin-Nye to supervise the keeping of the Registers of Attendance for the 2005-06 School Year (Ed. Law 3213)

Linda Gardner as Board Meeting Recorder at an annual fee based on 24 meetings. In the event that additional meetings are held, a pro-rata amount will be paid.

John Rabine as Asbestos Designee

Celeste Keane as Records Access Officer

John Connolly as Title IX Officer and Celeste Keane as Alternate Title IX Officer

John Connolly as Section 504 Hearing Officer

Use of facsimile signatures of the following authorized signature personnel:

- John Tamburello
- Kathleen A. Smith

Robert Panico as Records Management Officer & Beverly Bryant, Records Management Clerk

Mr. Hudson seconded. Carried 7-0.

X. Mr. Weiner moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the recommendation to pay the annual stipends and rates for the positions and activities listed for the 2005-2006 year and as shown for the positions listed per ASM VI B (Attachment #2). Mrs. Sosnow seconded. Carried 7-0.

Approve Annual Stipends

XI. Mr. Hudson moved that the Board of Education, upon the recommendation of the Superintendent of Schools, establish the following petty cash funds for the 2005-2006 school year per ASM VI C:

Establish Petty Cash Funds

| | | | |
|----|---|-------|-------------------------|
| a. | Office of the Superintendent of Schools | \$100 | Superintendent's Office |
| b. | Niskayuna High School | \$100 | John Rickert |
| c. | Iroquois Middle School | \$100 | David Crandall |
| d. | Van Antwerp Middle School | \$100 | Luke Rakoczy |
| e. | Director of School Lunch | \$100 | Deborah Brennan |
| f. | Birchwood Elementary School | \$75 | Debra Berndt |
| g. | Craig Elementary School | \$100 | Bill Anders |
| h. | Glenclyff Elementary School | \$75 | Frances Reinl |
| i. | Hillside Elementary School | \$75 | Shireen Yadegari |
| j. | Rosendale Elementary School | \$75 | Brian Aylward |
| k. | Bus Garage - Dir. Of Transportation | \$75 | Tom O'Donnell |
| l. | Supervisor of Facilities & Operations | \$75 | John Rabine |

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| | | | |
|----|-----------------------------------|-------|--------------------|
| m. | High School New Cafeteria | \$100 | Michelle Fox |
| n. | High School Old Cafeteria | \$100 | Donna Lansing |
| o. | Iroquois Cafeteria | \$40 | Jacqueline Koreman |
| p. | Van Antwerp Cafeteria | \$40 | Kathy Bennice |
| q. | Birchwood Cafeteria | \$40 | Maureen Dean |
| r. | Craig Cafeteria | \$40 | Phyllis Sadow |
| s. | Glenclyff Cafeteria | \$40 | Mariann Jordan |
| t. | Hillside Cafeteria | \$40 | Sheila Stickney |
| u. | Rosendale Cafeteria | \$40 | Deborah Brennan |
| v. | Coordinator of Community Services | \$100 | Vicky Holley |

Mr. Hudson seconded. Carried 7-0.

XII. Mrs. Glendinning moved that the Board of Education, upon the recommendation of the Superintendent of Schools, in accordance with Section 170.2(L) of the Commissioner's Regulations, authorize the Superintendent of Schools to approve budget transfers not to exceed \$10,000 per transfer within the following object budget: codes per ASM VII, B.

Approve
Transfer of
Funds

1. Personnel
2. Equipment
3. Contractual, Supplies & Materials, Software, Tuition
Textbooks, BOCES
4. Debt Service Principal
5. Debt Service Interest
6. Fringe Benefits

Be it further resolved that the Superintendent will submit a monthly report to the Board of Education that identifies all transfers authorized. Mrs. Bertalan seconded. Carried 7-0.

XIII. Mrs. Sosnow moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following per ASM VII, C:

- a. Authorize the Superintendent of Schools or his qualified designee to approve conference attendance and district travel of personnel on school business for 2005-2006 in accordance with Board policy.
- b. Authorize the Board of Education to attend conferences and conventions, with expenses.
- c. Authorize reimbursement for mileage at the rate established by the Internal Revenue Service as of December 1 of the prior school year.
- d. Authorize the Superintendent of Schools to accept resignations and to fill vacancies during July and August 2005 with the following exceptions: Principals, Assistant Principals, Directors, and Central Office Administrators. All Superintendent actions will be considered a continuing contract until approval by the Board of Education at its next scheduled regular meeting, as per policy 9240.
- e. Approve the readoption of the Code of Ethics in effect during the previous year as per policy 2160.

Approve
Conference
Attendance

Authorize
Mileage
Reimbursement

Fill Vacancies

Approve Code
of Ethics,

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f. Designate *The Daily Gazette* as the official newspaper for the publication of legal notices for the school district.

Designate *The Daily Gazette*

Mrs. Glendinning seconded. Carried 7-0. (Attachment #3)

XIV. Mr. Hudson moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the District to provide coverage under Section 18 of the NYS Public Officers law to any District officer and/or employee per ASM VII, D. (Attachment #4). Mrs. Bertalan seconded. Carried 7-0.

Liability Coverage

XV. There being no further business, the meeting was adjourned at 7:11 p.m.

Adjourn