

Date September 13, 2004 Regular VA Board Room Terry Weiner  
*Kind of meeting* *Where held* *Presiding Officer*

Members present: Bertalan, Glendinning, Hudson Members absent: \_\_\_\_\_  
Mathews, Mauro, Sosnow, Weiner \_\_\_\_\_

Adm: Baughman, Bourgeois, Macan \_\_\_\_\_

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| <p>I. Mr. Weiner called the Special Meeting of the Niskayuna Board of Education to order at 7:03 p.m.</p>   | <p>Call to Order</p>           |
| <p>II. Kim Koenig, 1464 ViaDelMar, spoke to the Board concerning the parking policies at the high school; John Howley, 2537 Banker Avenue, voiced his concern about the district's athletic policy.</p>   | <p>Community Comments</p>      |
| <p>III. The Board was represented at the following: New Teacher Orientation; D.A.R.E. meeting; visits to VA, Hillside, Craig and Birchwood; School Facility meeting; Opening Day ceremonies; Niskayuna Community Foundation meeting; and the Birchwood barbecue.</p>  | <p>Board Report</p>            |
| <p>IV. Superintendent Kevin Baughman reported that opening day went smoothly and that feedback on the three days of professional growth seemed positive. He stated that Assistant Superintendent for Educational Programs and Instruction Lynn Lisy-Macan is developing a survey regarding the opening of school. Transportation also went very smoothly.</p> <p>Dr. Baughman reported that nine National Merit Semi-finalists will be recognized this year with the Board recognition taking place in November.</p> <p>Dr. Baughman distributed enrollment numbers as of Friday, September 10, 2004. Numbers are up 1.5% from the first Friday last year.</p> <p>He updated the Board on the Facilities Committee and stated that fall dates have been extended to give enough time to finish review of district facilities. Final approval by the Board of a proposed building project will likely take place at the June 6 Board meeting, for a November 2005 vote.</p> <p>Dr. Baughman stated that the Leadership Team will meet before the October 4 Board meeting from 5-7 p.m. and that the New Teacher Reception will be held on November 1 between 5-6:30 p.m.</p> | <p>Superintendent's Report</p> |
| <p>V. Mrs. Macan gave an update on the search for the Craig principal and the science director.</p>   |                                |
| <p>VI. Mrs. Glendinning moved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the consent agenda as amended as follows:<br/>                 * emergency conditional appointment</p> <p>A. Minutes of the Special Meeting of August 18, 2004</p> <p>B. ...that the Board of Education, upon the recommendation of Superintendent of Schools, approve the following personnel actions:<br/>                 *emergency conditional appointment pending State Education fingerprinting clearance</p>  | <p>Consent Agenda</p>          |

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1. Instructional Appointments

<p>Sarah Baumgartner for a three-year probationary appointment in the tenure area of teaching assistant, effective September 1, 2004, at an annual salary based on Step TA-6 of the NESPA salary schedule. Ms. Baumgartner has provisional certification in PreK, K, 1-6.</p>	<p>Baumgartner</p>
<p>Toni Bisio for a three-year probationary appointment in the tenure area of teaching assistant, effective September 20, 2004, at an annual salary based on Step 6 of the NESPA salary schedule. Ms. Bisio's has temporary certification as a teaching assistant.</p>	<p>Bisio</p>
<p>*Sadicki Boland for a three-year probationary appointment in the tenure area of teaching assistant, effective September 8, 2004, at an annual salary based on Step TA-3 of the NESPA salary schedule. Ms. Boland's certification is pending.</p>	<p>Boland</p>
<p>*Lisa Busier for a three-year probationary appointment in the tenure area of teaching assistant, effective September 13, 2004, at an annual salary based on Step TA-5 of the NESPA salary schedule. Ms. Busier's certification is pending.</p>	<p>Busier</p>
<p>*Albert Charon for a three-year probationary appointment in the academic tenure area of science, effective September 1, 2004, at an annual salary based on Step M-2-42.9 of the teachers' salary schedule. Mr. Charon has permanent certification in Earth Science and General Science 7-12.</p>	<p>Charon</p>
<p>Katie Christiansen for a three-year probationary appointment in the tenure area of teaching assistant, effective September 1, 2004, at an annual salary based on Step TA-6 of the NESPA salary schedule. Ms. Christiansen has provisional certification in Special Education.</p>	<p>Christiansen</p>
<p>Laura Fiumano for a three-year probationary appointment in the tenure area of teaching assistant, effective September 7, 2004, at an annual salary based on Step TA-3 of the NESPA salary schedule. Ms. Fiumano has Level I certification as a teaching assistant.</p>	<p>Fiumano</p>
<p>*Christophe Fontaine for a three-year probationary appointment in the tenure area of teaching assistant, effective September 1, 2004, at an annual salary based on Step TA-2 of the NESPA salary schedule. Mr. Fontaine's certification is pending.</p>	<p>Fontaine</p>
<p>Jill Gernand for a three-year probationary appointment in the elementary tenure area, effective September 1, 2004, at an annual salary based on Step M-2-36 of the teachers' salary schedule. Ms. Gernand has provisional certification Pre K, K, &amp; 1-6.</p>	<p>Gernand</p>
<p>*Laura Lyons for a three-year probationary appointment in the tenure area of teaching assistant, effective September 7, 2004, at an annual salary based on Step TA-2 of the NESPA salary schedule. Ms. Lyons' certification is pending.</p>	<p>Lyons</p>
<p>*Karen Manning for a three-year probationary appointment in the tenure area of teaching assistant, effective September 13, 2004, at an annual salary based on Step TA-2 of the NESPA salary schedule. Ms. Mannng's certification is pending.</p>	<p>Manning</p>
<p>*Mary Frances Millett for a three-year probationary appointment in the tenure area of teaching assistant, effective September 1, 2004, at an annual salary based on Step TA-2 of the NESPA salary schedule. Ms. Millett's certification is pending.</p>	<p>Millett</p>

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Karen Rion for a two-year probationary appointment in the special subject tenure area of general special education, effective September 1, 2004, at an annual salary based on Step M-10.71-42 of the teachers' salary schedule. Ms. Rion has permanent certification in N, K, and 1-6 and Special Education.

Rion

\*Brooke Tanzman for a three-year probationary appointment in the tenure area of teaching assistant, effective September 13, 2004, at an annual salary based on Step TA-5 of the NESPA salary schedule. Ms. Tanzman has provisional certification in Pre K, K, and 1-6.

Tanzman

Dierdre Tiernan for a three-year probationary appointment in the tenure area of teaching assistant, effective September 1, 2004, at an annual salary based on Step TA-5 of the NESPA salary schedule. Ms. Tiernan has provisional certification in Pre K, K, and 1-6.

Tiernan

\*Tina Hatlestad as replacement elementary teacher at Hillside School, effective September 9, 2004-January 28, 2005, at an annual salary based on Step B-5-0 of the teachers' salary schedule.

Hatlestad

Lynnwood Taylor as replacement technology teacher at Iroquois Middle School, effective September 1, 2004-June 30, 2006 at an annual salary based on Step B-2.9.0 of the teachers' salary schedule.

Taylor

Part-time Instructional

Name	Assignment	% of Time	Certification Status	Salary Step	
*Davidson, Carrieann	Reading Birchwood	.5	permanent	M-1-30	Davidson
*Keith, Shana	Mathematics High School	.45	pending	B-1-0	Keith
*Smith, Wesley	Inst. Music	.2	permanent	M-10-34	Smith
*Sogoian, Michael	Technology Iroquois	.5	provisional	B-1-0	Sogoian
*Tremont, Jean	Special Education District	.6	permanent	M-10-69	Tremont
Zaccaria, Catherine	Special Education Glenclyff	.6	provisional	B-2.8-0	Zaccaria

Part-time Reappointment

Kruger, Lori Jeanne	Special Education High School	.7	permanent	M-6.65-45	Kruger
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Part-time Teaching Assistants

Name	Assignment	Certification Status	Salary Step	
*Alvarado, Diury	Teaching Assistant	pending	TA-5, NESPA	Alvarado
Staudinger, Mary	Teaching Assistant	pending	TA-5, NESPA	Staudinger

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2. Noninstructional Appointments

Noninstructional Appointments

Name	Assignment	Effective Date	Salary	
Balcolm, Terry	School Bus Driver (PT)	9/8/04	Step 4, Appendix E NCSDEA	Balcolm
*Baumgartner, Lynne	Supv./Clerical Asst. High School	9/1/04	Step S/CA-6, NESPA	Baumgartner
*Bell, Amanda	Supv/Clerical Asst. Transportation	9/8/04	Step S/CA-1, NESPA	Bell
Borges, Linda	Printing & Mailing Clerk	9/1/04	Step 1, Level 3, Appendix C NCSDEA	Borges
Burchill, Jennifer	Supv/Clerical Asst. Transportation	9/8/04	Step S/CA-6, NESPA	Burchill
Cartwright, Constance	Food Service Helper Rosendale	9/1/04	Step 1, Level 1, Appendix D Appendix D NCSDEA	Cartwright
*Connor, Terri	Supv/Clerical Asst. Transportation	9/8/04	Step S/CA-2, NESPA	Connor
Dean, Paul	School Bus Driver (sub)	9/8/04	Step 3, Appendix E, NCSDEA	Dean
Hunter, Lori Ann	School Bus Driver (PT)	9/8/04	Step 3, Appendix E NCSDEA	Hunter
Kelly, John	School Bus Driver (sub)	9/8/04	Step 1, Appendix E NCSDEA	Kelly
*Kyea, Jeannette	Clerical Assistant Rosendale	9/10/04	Step CA-2, NESPA	Kyea
Lasher, Jeremy	Custodian Van Antwerp	8/16/04	Step 2, Level 3, Appendix C NCSDEA	Lasher
*Olbrych, Mary Lynn	Food Service Helper Rosendale	9/1/04	Step 1, Appendix D NCSDEA	Olbrych
*Poletto, Deborah	Clerical Assistant Van Antwerp	9/7/04	Step CA-5, NESPA	Poletto
*Rubery, Anne	Clerical Assistant Health Dept.	9/7/04	Step CA-5, NESPA	Rubery
Woytowich, Robert	School Bus Driver (sub)	9/8/04	Step 1, Appendix E NCSDEA	Woytowich

3. Appointment of Approved Staff

Appointment of Approved Staff

These staff have received fingerprint clearance from SED.

Name	Assignment	
Amelio, Amber	Coach	Amelio
Broomhead, Alison	Teacher	Broomhead
Donnaruma, Lynn	Teacher	Donnaruma
Jesep, Michael	Teacher	Jesep

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**4. Reappointment of Emergency Conditional Staff**  
 These staff have not yet been cleared by SED.

Reappointment  
 Of Emergency  
 Conditional Staff

Name	Assignment
Buchanan, Jessica	Teaching Assistant
Buffoline, James	Coach
Collins, Anna Marie	Teacher
Kanuck, Ellen	Substitute Teacher
Lyons, Sean	Teaching Assistant
Morby, Lucinda	Substitute Teacher
Penman, Susan	Teacher
Ribeca, Bruno	ESP

Buchanan  
 Buffoline  
 Collins  
 Kanuck  
 Lyons  
 Morby  
 Penman  
 Ribeca

**5. Resignation - Noninstructional**

Noninstructional  
 Resignation

Name	Assignment	Effective Date	Years of Service
Bennett, Joan	Food Service Helper Craig	8/31/04	6 months
Connor, Carol	Clerical Asst. Supv./Clerical Asst. Rosendale	8/17/04	3 years
Dean, Paul	School Bus Driver (PT)	9/8/04	2 years
Downing, Beverly	Teaching Assistant Hillside	8/16/04	8 years
Dorlon, Dana	Supv/Clerical Asst. High School	9/6/04	1 year
Myers, Dustin	Supv/Clerical Asst.	9/1/04	1 year

Bennett  
 Connor  
 Dean  
 Downing  
 Dorlon  
 Myers

**Emergency Conditional Appointments to Substitute Teacher List, effective 8/19/04**

Emergency  
 Conditional Appts.  
 Brewer  
 Eichfeld  
 Orciuoli  
 Stevens  
 Thomas  
 Thompson

Brewer, Carolyn (Intern)  
 Eichfeld, Stephen (Intern)  
 Orciuoli, Michael  
 Stevens, Marci (Intern)  
 Thomas, Timothy (Intern)  
 Thompson, Amber (Intern)

**Emergency Conditional Appointments to Substitute ESP List, effective 9/14/04**

Buck  
 Cox  
 Galvin  
 Leitze  
 Melsert

Buck, China  
 Cox, Ruth  
 Galvin, Georgette  
 Leitze, Jaclyn  
 Melsert, Nancy

**Emergency Conditional Appointments to Substitute Cleaner List, effective 9/14/04**

Reeves

Reeves, Antoine

C. . . . that the Board of Education, upon the recommendation of the Superintendent of Schools, review and approve additional advisors to the 2004-05 school year per ASM IV, C (Attachment #1).

Review & Approve  
 Advisors

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| <p>D. . . . that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following personnel actions for the Fall Interscholastic Sports Program per ASM IV, D. (Attachment #2)</p>   | <p>Approve<br/>Coaches</p>                         |
| <p>Mr. Hudson seconded. Carried 7-0.</p>  |  |
| <p>VII. Mrs. Glendinning moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve entering into a contract with Christopher Chadwick between September 14, 2004 and December 22, 2004 in the amount of \$500. Mrs. Mauro seconded.</p>  | <p>Approve<br/>Contract</p>                        |
| <p>A motion was then made by Mrs. Glendinning and seconded by Mrs. Mauro to amend the original motion to add "for support of the forensics program."</p>  |  |
| <p>Carried 7-0. (Attachment #3)</p>   |  |
| <p>VIII. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the recommendation of appointment of Loralynne Krobetsky to the position of Assistant Advisor of Forensics for the 2004-2005 school year at a cost of \$872 per season for both fall and spring, for a total of \$1744. Mrs. Bertalan seconded. Carried 7-0. (Attachment #4)</p>   | <p>Approve Assistant<br/>Forensics<br/>Advisor</p> |
| <p>IX. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the appointment of John Tamburello to the position of District Treasurer at an annual salary of \$60,000 for the 2004-2005 school year, effective September 28, 2004. Mr. Hudson seconded. Carried 7-0. (Attachment #5)</p>  | <p>Approve<br/>Appointment -<br/>Tamburello</p>    |
| <p>X. Dr. Baughman, Mrs. Macan, and Mr. Bourgeois reviewed with the Board the District Initiatives for the 2004-2005 school year in the areas of planning, program, facilities/resources/personnel, and community and communication. Dr. Baughman stated that the Celebration of Learning will be held on May 9.</p>  | <p>District<br/>Initiatives</p>                    |
| <p>XI. Dr. Baughman stated that the first educational issues forum would be held on October 26. Two or three issues will be discussed in an evening. Parents are invited to submit issues to be discussed.</p>  | <p>Educational<br/>Issues Forum</p>                |
| <p>XII. The Board reviewed the meeting and activity schedule for 2004-2005.</p>   | <p>Meeting<br/>Schedule</p>                        |
| <p>XIII. At 8:35 Mrs. Sosnow moved that the Board of Education, upon the recommendation of the Superintendent of Schools, convene to Executive Session to discuss CSE, CPSE, and 504 Committee recommendations and personnel matters. Mrs. Glendinning seconded. Carried 7-0.</p>   | <p>Executive<br/>Session</p>                       |
| <p>XII. At 10:25 p.m. the Board reconvened to public session.</p>   | <p>Reconvene to<br/>Public Session</p>             |
| <p>XIII. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, extend the probationary appointment of John Connolly in the administrative tenure area of Administrator for Student Support Services until October 15, 2005, one year from the date the three-year probationary period is currently scheduled to expire (October 15, 2004) as per ASM VII C. Mr. Hudson seconded. Carried 7-0.</p> | <p>Extend<br/>Probationary<br/>Period</p>          |
| <p>XIV. There being no further business, the meeting was adjourned at 10:27 p.m.</p>  | <p>Adjourned</p>                                   |