

Date November 1, 2004 Regular VA Board Room Terry Weiner
Kind of meeting Where held Presiding Officer

Members present: Bertalan, Glendinning, Hudson Members absent: _____
Mathews, Mauro, Sosnow, Weiner

Adm: Baughman, Bourgeois, Macan

I. Mr. Weiner called the Regular Meeting of the Niskayuna Board of Education to order at 7:00 p.m. Call to Order

II. The Board was represented at the following: NYSSBA Annual Conference, Educational Issues Forum, VA PTO meeting, D.A.R.E. meeting, Birchwood Monster Mash, APPR meeting, Policy Review meeting, audit exit meeting, N-CAP meeting, PTO Council meeting, and a high school concert. Board Report

III. Superintendent Kevin Baughman reported that the Bel Canto singers did a phenomenal job performing at the NYSSBA conference. Superintendent's Report

Dr. Baughman stated that 55-60 parents and community people attended the Educational Issues Forum. Special thanks to Charisse Steinberg, Sharon Gregg, Maria Freund and Terry Weiner for their roles as facilitators during the forum. The topic of the next forum will be facility renovation on April 6, 2005.

The Superintendent updated the Board on the progress of updating the high school transcripts. He thanked Director of Counseling Frank Tedesco, Director of Media and Computer Services Charles McCambridge and Registrar Joan Vertigan for their efforts in preparing the transcripts in time to accompany students' college applications.

Upcoming dates and events:

- Board of Education tour of district facilities - November 2
- CAPSBA Dinner Meeting - November 9
- Facility Committee Meeting - November 3
- College Night at the high school with the guidance department - November 4
- Facility Committee Meeting - November 10
- Next Board Meeting - November 15 - including program review of foreign language

IV. Mr. Hudson moved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the consent agenda as follows: Consent Agenda

A. Minutes of the Regular Meeting of October 18, 2004

B. ...that the Board of Education, upon the recommendation of Superintendent of Schools, approve the following personnel actions:
*emergency conditional appointment pending State Education fingerprinting clearance

1. Instructional Appointment

*Kevin Delaney for a two-year probationary appointment in the special subject tenure area of reading, effective 11/22/04, at an annual salary based on M-5-30 of the teachers' salary schedule. Mr. Delaney has permanent certification as a reading teacher. Instructional Appointments
Delaney

*Gordon Hastwell as a teaching assistant, effective 11/2/04, at an annual salary based on step TA-5 of the NESPA salary schedule. Mr. Hastwell's certification is pending. Hastwell

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2. Noninstructional Appointments

Noninstructional Appointments

Name	Assignment	Effective Date	Salary
*Audette, Danielle	Executive Sec'y I Student Support Services	11/15/04	per contract
Beck, Edmund	School Bus Driver (PT)	10/18/04	Step 4, Appendix E NCSDEA
Dence, Tabitha	School Bus Driver (sub)	10/20/04	Step 3, Appendix E NCSDEA

Audette

Beck

Dence

3. Appointment of Approved Staff

Appointment of Approved Staff

These staff have received fingerprint clearance from SED.

Name	Assignment
Eichfeld, Stephen	Substitute Teacher (Intern)
Fontaine, Christophe	ESP
Leitze, Jaclyn	Substitute ESP
Lyons, Laura	ESP
McConnellee, Linda	Substitute Teacher
Poleto, Deborah	ESP
Rubery, Anne	ESP
Stevens, Marci	Substitute Teacher (Intern)
Thomas, Timothy	Substitute Teacher (Intern)
VanOlpen, Daniel	Substitute Teacher
Whipple, Eliza	Coach

Eichfeld

Fontaine

Leitze

Lyons

McConnellee

Poleto

Rubery

Stevens

Thomas

VanOlpen

Whipple

4. Reappointment of Emergency Conditional Staff

Reappointment Of Emergency Conditional Staff

These staff have not yet been cleared by SED.

Name	Assignment
Bagapelli, Jolanta	Substitute FSH
Balogna, John	ESP
Baumgartner, Lynne	ESP
Bender, Kristen	Substitute FSH
Boland, Sadicki	ESP
Brewster, Nathan	Substitute Teacher
Charon, Albert	Teacher
Coleman, Dacotah	Substitute ESP
Connor, Terri	ESP
Cox, Ruth	Substitute ESP
Crocker, Carol	Substitute ESP
Derboven, Jane	Substitute Teacher
Dowd, David	Substitute Teacher
Ferreira, Anabela	Substitute ESP
Galvin, Georgette	Substitute ESP
Garcia, Bridget	Substitute Teacher
Greene, Amanda	Substitute FSH
Griesch, Sherry	Substitute Teacher
Hatlestad, Tina	Replacement Teacher

Bagapelli

Balogna

Baumgartner

Bender

Boland

Brewster

Charon

Coleman

Connor

Cox

Crocker

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Ferreira

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Jeffers, Sandra	Substitute FSH
Kanuck, Ellen	Substitute Teacher
Kriss, Stewart	Substitute ESP
Leighton, Andrea	Substitute Teacher
Manning, Karen	ESP
Millett, Mary Frances	ESP
Moll, Stephanie	Substitute Teacher
Morby, Lucinda	Substitute Teacher
Olbrych, Mary Lynn	Food Service Helper
Orciuoli, Michael	Substitute Teacher
Owens, Virginia	Substitute ESP
Palkovic, Thomas	Substitute Teacher
Prill, Donna	Substitute Food Service Helper
Reeves, Antoine	Substitute Cleaner
Scarchilli, Kathleen	Substitute Teacher
Sogoian, Michael	PT Teacher
Taber, Christine	Substitute Teacher
Thompson, Amber	Substitute Teacher (Intern)
Thornton, Kathy	Substitute ESP
Tremont, Jean	PT Teacher

Jeffers
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Tremont

5. Noninstructional Resignation

Noninstructional Resignation

Name	Assignment	Effective Date	Years of Service
Dence, Tabitha	School Bus Driver (PT)	10/20/04	1 year 8 months
King, Matthew	Custodian Glenclyff	11/19/04	5 yrs. 8 months

Dence
King

Emergency Conditional Appointments to Substitute Teacher List, effective 11/2/04

Emerg. Cond. Appointments

Izzo, Josephine
Mascolo, Ugo
Oballe, Cecilia

Izzo
Mascolo
Oballe

Emergency Conditional Appointments to Substitute Cleaner List, effective 11/2/04

Dukes, Sharon
Nuhu, Mohammed

Dukes
Nuhu

Emergency Conditional Appointments to Substitute ESP List, effective 11/2/04

Rosenberg, Arlene

Rosenberg

C. . . . that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the Sale of Surplus Vehicles in accordance with ASM X, C, dated July 12, 2004, in part to the following bidders as in ASM IV, C:

Approve Sale of Surplus Vehicles

Tim Bishop (Bishop's Tractor Trailer School)	\$600.00
Edward Johnson	<u>351.00</u>
	\$951.00

(Attachment #1)

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D. . . that the Board of Education, upon the recommendation of the Superintendent of Schools, approve coaches and salaries for the Winter Intercholastic Sports Program per ASM IV, C. (Attachment #2)

Approve
Winter
Coaches

Mrs. Glendinning seconded. Carried 7-0.

V. Director of Guidance Frank Tedesco, High School Principal John Rickert, and Associate Principal Shelley Baldwin-Nye presented an analysis of the results of the senior survey administered to the high school seniors in June 2004. The survey was developed and scored by LifeTrack Services in consultation with Mr. Tedesco and Mr. Rickert, and tabulated by LifeTrack. The survey will be administered again with some modifications in April 2005 to the current senior class. The survey will also be administered to each class two years and five years after graduation.

Senior
Survey

VI. Mr. Mathews moved that the Board of Education, upon the recommendation of the Superintendent of Schools, accept and file the Treasurer's Reports for the months of July and August 2004 per ASM VI, A. Mrs. Sosnow seconded. Carried 7-0. (Attachment #3).

Accept & File
Treasurer's
Reports

VII. Assistant Superintendent for Business Matt Bourgeois reported on the district's financial controls. He summarized the purchase order/payment process and provided a brief overview of the internal controls and financial safeguards the district currently has in place.

Financial Controls
Review

VIII. Mrs. Bertalan moved that the Board of Education, upon the recommendation of the Superintendent of Schools, acknowledge receipt of the independent auditor's report for the 2003-2004 year per ASM VI, C. Mrs. Sosnow seconded. Carried 7-0. (Attachment #4)

Auditor's
Report

IX. Mr. Bourgeois reviewed with the Board a timeline for the development of the 2005-2006 district budget.

Budget

X. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve an employment agreement with Celeste Keane. Mrs. Glendinning seconded. Carried 7-0. (Attachment #5)

Approve
Employment
Agreement

XI. Mrs. Glendinning moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the retirement of Linda Lee Lephart, effective June 30, 2005, with appreciation of over 15 years of service to the district. Mrs. Sosnow seconded. Carried 7-0.

Retirement -
Lephart

XII. The Board reviewed, on a first reading basis, the following policies:

Policy
Review

- Policy 1050 Annual District Election and Budget Vote
- Policy 2120 School Board Elections
- Policy 0300 Board Accountability
- Policy 0320 Evaluation of Superintendent
- Policy 0330 Evaluation of School District Staff

XIII. The Board reviewed, on a second reading basis, the following policies as required under Public Law 106-554:

Policy
Review

- Policy 0105 Prohibition of Harassment and Discrimination
- Policy 1000 Community Relations Goals
- Policy 1130 News Media
- Policy 1230 Public Comment at Board Meetings
- Policy 1500 Public Use of School Facilities

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XIV. At 8:40 p.m. Mrs. Glendinning moved that the Board of Education, upon the recommendation of the Superintendent of Schools, convene to Executive Session to discuss items related to CSE, 504 and CSPE recommendations, negotiations and specific personnel. Mr. Hudson seconded. Carried 7-0.

Executive Session

XV. At 9:15 the Board reconvened to public session.

Reconvene to Public Session

XVI. There being no further business, the meeting was adjourned at 9:16 p.m.

Adjourned