

Date October 20, 2003 Regular VA Board Room Terry Weiner
Kind of meeting *Where held* *Presiding Officer*

Members present: Baker, Bertalan, Glendinning, Hudson Members absent: _____
Mathews, Mauro, Weiner

Adm: Baughman, Bourgeois, Macan

- I. President Terry Weiner called the meeting to order at 7 p.m.
- II. Maria Freund, 908 Westholm Road, provided information on the PTO forum to be held Monday, October 27, regarding PTOs chartering Boy Scout troops. She requested that the Board consider taking a position on the issue.

Linda Conforti-Brown, 1178 Godfrey Lane, commented on Director of Guidance Frank Tedesco's trip to colleges and the information he gathered.

Jennifer Assini, 1036 Onondaga Road, commented on the Longhouse Project at Iroquois Middle School, and urged everyone to attend the PTO forum on Monday night.

Sean Whitney, 16 Cheshire Place, distributed a questionnaire and requested that anyone who was willing fill it out and return it to him. He is utilizing the information for a school project.
- III. Superintendent of Schools Kevin Baughman reported that in honor of School Board Recognition Week books will be donated to each of the schools in the name of each Board member. A video was viewed that was produced by three members of Steve Honicki's art class: Matt Godfrey, Jim Chapman, and John Hogan, A small reception followed.
- IV. The Board was represented by one or more members at the following: High School and Hillside PTO meetings, the high school art show, the PTO Council meeting, and the Health Advisory Committee meeting.
- V. Superintendent Baughman reminded the Board of the following dates:

Tuesday, October 21 - Board Dialogue in VA Auditorium at 7 p.m.
Monday, October 27 - PTO Council Forum on Chartering Boy Scouts
Monday, November 3 - New Teacher Dinner at 5:30 p.m. (preceding the next Board meeting)
Thursday, November 6 - CAPSBA Dinner & Program on Boardsmanship at 6 p.m.
The panel will include former retired Superintendent Briggs McAndrews.

November 6-20 - lock-out drills will be held in all schools; they should last between 15-25 minutes. The district has invited the Fire Department and the Police Department to participate.

Dr. Baughman reported he attended the dinner honoring Joe Bena at the Glen Sanders Mansion, where he read the proclamation of the Board of Education. He also attended the Best of Nisk-Art Show and reception at the high school, which he said featured many exceptional works from grades 1-12.
- VI. Communications Specialist Megan Allen presented history and other information about the new district Web site.
- VII. Mr. Baker moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the actions recommended in the consent agenda, amended, as follows:

A. Minutes of the Regular Meeting of October 7, 2003

Call to Order

Community Comments

School Board Recognition Week

Superintendent Report

New Web Site

Approve Consent Agenda

Date: October 20, 2003 Regular
Kind of meeting

- B. . . . that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following personnel actions:
 *emergency conditional appointment

1. Instructional Appointments

Matthew Dembowski for an increase of .05 in his assignment as physical education teacher at Birchwood School, at an annual salary based on Step B-1-0 of the teachers' salary schedule. Mr. Dembowski has provisional certification in physical education.

2. Non-instructional Appointments

Name	Assignment	Effective Date	Salary
*Christopher, Linda	Food Service Helper High School	10/21/03	Step 1 "B" Schedule NCSDEA
Durrant, Pamela	Supv/Clerical Asst. Transportation	10/21/03	Step S/CA-4, NESPA
Jodharam, Clifford	School Bus Driver (PT)	10/9/03	Step 2 "C" Schedule NCSDEA
Hill, Robert	School Bus Driver (PT)	10/9/03	Step 1 "C" Schedule NCSDEA
Narain, Shamila	Food Service Helper Craig	10/21/03	Step 1 "B" Schedule NCSDEA

3. Appointment of Approved Staff

The following staff members have received fingerprint clearance from SED:

Name	Assignment
Fitzgerald, Joseph	Substitute Cleaner
Kuelzow, Elizabeth	Substitute Teacher
Lee, Virginia	Substitute Teacher

4. Reappointment of Emergency Conditional Staff -

The following staff have not yet been cleared by SED.

Name	Assignment
Audi, Linda	Substitute ESP
Austin, Jeffrey	Teacher
Azer, Kaylynn	Substitute Teacher
Brown, Joan	Teacher
Capoccia, Rossana	Food Service Helper
Carcone, Christine	Substitute Teacher
Caulfield, Debra	Substitute Teacher
Clark, Josephine	Substitute Teacher
Concra, Mary	Substitute ESP

Instructional Appointments
 Dembowski
 Non-instructional Appointments
 Christopher
 Durrant
 Jodharam
 Hill
 Narain
 Appointment of Approved Staff
 Fitzgerald
 Kuelzow
 Lee
 Reappointment of Emergency Conditional Staff
 Audi
 Austin
 Azer
 Brown
 Capoccia
 Carcone
 Caulfield
 Clark
 Concra

Date: October 20, 2003 Regular
Kind of meeting

Connor, Courtney	Substitute ESP
Dickerson, Michael	ESP
Eisler, Andrew	Substitute Teacher (Intern)
Foley, Nicki	Substitute Teacher
Foote, Donna	Substitute Cleaner
Greenwood, Charlotte	Substitute Teacher
Gresens, Nancy	Substitute ESP
Hafler, Robert	Substitute Teacher
Halsey, Zephaniak	Coach
Hunter, Lori	ESP
James, Charles	Substitute Teacher
Jones, Robin	Substitute Food Service Helper
Kanuck, Ellen	Substitute Teacher
Kelly, Erin	Teacher
Kent, Brian	Substitute Cleaner
Levy, Jennifer	Substitute Teacher
Lezette, Teri	Substitute Teacher
Lieber, Daniel	Substitute Teacher
Mann, Roland	Substitute Teacher
Marsan, Deborah	Substitute ESP
Mastroianni, Kim	Substitute Nurse
Metzger, Lisa	Substitute Teacher
Myers, Dustin	ESP
Sebesta, Colleen	ESP
Smith, Aaron	Substitute Teacher
Snyder, Shannon	ESP
Stephens, Patricia	Substitute ESP
Swain, Linda	Substitute Teacher
Talbert, Eileen	Substitute ESP
Terwilliger, Carol	ESP

Connor
 Dickerson
 Eisler
 Foley
 Foote
 Greenwood
 Gresens
 Hafler
 Halsey
 Hunter
 James
 Jones
 Kanuck
 Kelly
 Kent
 Levy
 Lezette
 Lieber
 Mann+
 Marsan
 Mastroianni
 Metzger
 Myers
 Sebesta
 Smith
 Snyder
 Stephens
 Swain
 Talbert
 Terwilliger

5. Correction - Retirement Date

Name	Assignment	Effective Date
Basil, Diane	Clerical Assistant	12/31/03

Correction

Ms. Basil's original date of retirement was incorrectly reported as January 31, 2004. This was a clerical error; the correct date should be December 31, 2003.

6. Non-instructional Resignation

Name	Assignment	Effective Date	Years of Service
Darling, Mary Lou	Food Service Helper Craig	10/10/03	6 1/2 yrs.
Esch, James	School Bus Driver (part time)	10/20/03	3 yrs., 1 month

Non-instructional
 Resignation

Darling

Esch

Date: October 20, 2003

Regular
Kind of meeting

Emergency Conditional Appointments to Substitute Teacher List, effective 10/21/03

Abbatiello, Darcie
Colletti-Schwartz, Dorothy
Forrester, George
Mattoon, Daniel (Intern)
Miron, Melissa
Rubins, Rosette
VanWert, Thomas

Emerg. Cond.
Appointments
Abbatiello
Colletti-Schwartz
Forrester
Mattoon
Miron
Rubins
VanWert

Emergency Conditional Appointments to Substitute ESP List, effective 10/21/03

Foster, Michael
Munger, Dari
Staudinger, Mary

Foster
Munger
Staudinger

Emergency Conditional Appointments to Substitute Cleaner List, effective 10/21/03

Pomeroy, John

Pomeroy

Emergency Conditional Appointments to Substitute Computer Operator List, effective 10/21/03

Lane, Joseph

Lane

C. . . . that the Board of Education , upon the recommendation of the Superintendent of Schools, review and approve an additional advisor for the 2003-04 school year per ASM IV, C (Attachment #1),

Approve
Advisor

Mr. Hudson seconded. Carried 7-0.

VIII. The Board of Education Guiding Document for Future Planning was discussed. It provides guidance and a launching pad for long-range planning (Attachment #2).

Planning
Discussion

IX. The Board of Education reviewed the budget guidelines and calendar for the 2004-05 school year. Assistant Superintendent Matt Bourgeois presented information on the budget process for 2004-05 (Attachment #3).

Budget
Process

X. Mr. Bourgeois reported that the district is working on problems with heating at the high school and VanAntwerp Middle School. Recommendations to regulate temperatures in the buildings have been made by Johnson Controls. The work is expected to be completed by mid-November (Attachment #4).

Heating
Action Plan

XI. Mrs. Bertalan moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the retirement of Thomas Buckley, effective June 30, 2004, with appreciation for 32 1/2 years of service to the district. Mrs. Glendinning seconded. Carried 7-0.

Retirement
Buckley

XII. Mr. Hudson moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the retirement of Michael Lephart, effective June 30, 2004, with appreciation for 32 years of service to the district. Mr. Baker seconded. Carried 7-0.

Retirement
Lephart

Date: October 20, 2003

Regular
Kind of meeting

XIII. Mrs. Mauro moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following staff members for tenure, effective per tenure date listed, conditional upon satisfactory completion of their probationary period:

Tenure
Recommendations

Name	Certification Area	Tenure Area	Evaluators	Tenure Date
Santora, Michelle	Math 7-12	Mathematics	Rickert/Lohnas	12/14/03
Sharkey, John	Social Studies 7-12	Social Studies	Rickert/Sive	1/2/04

Santora
Sharkey

Mrs. Glendinning seconded. Carried 7-0.

XIV. Mr. Mathews moved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve a three-year contract between Thealan Associates and the Niskayuna Central School District, effective December 1, 2003 through December 1, 2006, per ASM VII, D (Attachment # 5). Mr. Baker seconded. Carried 7-0.

Contract
With Thealan
Associates

XV. Mr. Mathews moved that the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the President of the Board of Education to sign a contract for \$8,500, payable over two budget years, with the New York State School Boards Association for the purpose of developing an Essential Policy Reference Manual for the district (Attachment # 6). Mr. Hudson seconded. Carried 7-0.

Contract to
Develop
Manual

XVI. At 9:25 p.m. Mr. Baker moved that the Board of Education, upon the recommendation of the Superintendent of Schools, convene to Executive Session to discuss CSE, 504 and CPSE recommendations and specific personnel matters. Mrs. Glendinning seconded. Carried 7-0.

Executive
Session

XVIII. At 9:48 p.m. the Board reconvened to Public Session.

Public Session

XVIII. There being no further business, the meeting was adjourned at 9:49 p.m.

Adjourn